

Vacancy Bulletin

March 2023

Sheffield
LMC



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GROUP

**OPERATIONAL / BUSINESS DEVELOPMENT
MANAGER:** WHITE HOUSE CLINIC - SANDYGATE

RECEPTION CARE NAVIGATOR: STEEL CITY
GENERAL PRACTICE

GP PRINCIPAL **UNIVERSITY HEALTH SERVICE** University of Sheffield

6 clinical and 2 management sessions per week

Have you ever considered working in Student Health?

Working with young adults is a rewarding and fascinating experience, with the opportunity to develop new knowledge & skills in managing complex mental health, eating disorders, gender dysphoria, complex contraception presentations and sexual health. If you are interested in making a difference to young people and would like to help our patients manage their health and wellbeing to allow them to succeed academically and beyond, then we have the ideal post for you.

We have a job opportunity for a GP Principal (PMS Signatory), offering clinical sessions (6 sessions) and clinical leadership work (2 sessions). There is dedicated time for administrative tasks and no home visits. We offer a mix of face to face and telephone consultations, and we can offer flexibility in the number of sessions and days worked. There is in-house training, funding for PDP, and opportunities to develop in new areas.

We are a supportive friendly group that has lunch and coffee together most days and meets up once a fortnight for a clinical governance meeting.

Come and meet us! We are looking for someone who wants to be part of a great clinical team to provide excellent patient care to young people. We would love to show you round the practice and introduce you to the unique & rewarding world of student health. We are based in a large modern building near Sheffield Student Union. We are part of the university and therefore benefit from The University of Sheffield terms and conditions.

- 15-minute appointments as standard.
- If home visits are undertaken (very rare), appropriate time is given.
- No care homes linked to surgery.
- Great social opportunities with away days (rounders, BBQs etc.) and monthly bring and share lunches.

- Very supportive and dynamic team. Protected administration time.
- Various rewards and benefits through the university 'The Deal'.
- Study leave for training courses and development.
- 30 days annual leave, plus additional closure days and bank holidays.
- Regular clinical governance, practice learning events and educational sessions.

Further information about the University Health Service can be found at <http://www.sheffield.ac.uk/health-service>.

You can view the supporting documentation and apply for these roles by visiting www.sheffield.ac.uk/jobs - Job reference: UOS036500.

For informal enquiries please contact b.hallsworth@sheffield.ac.uk Ben Hallsworth (Assistant Practice Manager), University Health Service, University of Sheffield, 53 Gell Street, Sheffield, S37QP. Tel: 0114 222 7182.

Closing Date: 2nd April 2023.

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SALARIED GP
UPPERTHORPE MEDICAL CENTRE
(branch site - Ecclesall Medical Centre)

Permanent post
Sessions: 4-8 (negotiable)

An exciting opportunity has arisen for a Salaried GP to join our friendly, supportive 2 site practice in Sheffield, with a view to potential partnership. We are proud to serve the Uppertorpe and Ecclesall communities and to be active members of the City Centre and Sheffield Hallam University PCN.

You would be joining a team of 5 partners, 2 salaried GPs, 2 Physician Associates, 2 Nurse Practitioners and a Clinical Pharmacist, all of whom value collaborative working, support each other to provide high quality patient care and encourage getting the right work-life balance. There is a mixture of experienced and newer partners making this a great place to work whether newly qualified or more experienced.

We are keen to work as a team and have monthly practice meetings at both sites and regular clinical meetings to aid learning. We have medical student placements/group teaching. We are currently in the process of applying to become a training practice with an aim for the first GP trainee to start in February 2023.

Our 4 Practice Nurses, 2 HCAs and experienced administrative and reception teams all pride themselves on providing a caring service and welcoming environment for our patients. We work closely with other organisations and have a physiotherapist, mental health worker and health visitors all providing services from our practice. We also value close links with local charities and have a social prescriber based at the Practice one day per week.

Our patient list is around 12,600 with the numbers split almost equally between Uppertorpe and Ecclesall. Serving 2 communities enables the staff to gain a greater understanding of the diverse health needs across the city and provides variety and development opportunities. Our Uppertorpe practice is a purpose built medical centre whilst our Ecclesall site is a partner owned converted house. Our staff have often commented on how much they enjoy serving both communities and the experiences and opportunities generated by working across 2 sites. However, we recognise that for some staff who are working a shorter number of days, being based primarily at 1 site is more practical and so are willing to consider this and to give a choice of location.

This post would be suitable for a GP of any experience to thrive in. We are looking for a friendly, enthusiastic and committed doctor to complement our existing team.

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| • Salary negotiable; | • NHS Pension Scheme; |
| • GMS Practice; | • High QOF achievers; |
| • 2 site practice in Sheffield 6 and Sheffield 11; | • SystemOne clinical system; |
| • Offering extended access; | • Aspiring Training Practice (currently medical students only). |

For an informal discussion and/or to arrange a visit please contact Emma Wells (Practice Manager) on 0114 2751010.

To apply please send a covering letter and CV to Uppertorpe Medical Centre, 30 Addy Street, Sheffield, S6 3FT or email to e.wells4@nhs.net.

Closing date: We are not setting a closing date for this post - we will interview suitable candidates as applications are received and will appoint as soon as we find the right candidate. If you are thinking of applying please do notify us (e.wells4@nhs.net) so that we are aware and can look out for your application.

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SALARIED GP
CLOVER GROUP DARNALL, TINSLEY OR HEELEY

Salary £9,098 - £9,670 per session

Are you a GP wanting to work for a CQC 'Outstanding' rated, HSJ Award-winning, practice? Looking for a better work life balance?

If so, we would love to hear from you. All our practices are rated as 'Outstanding' or 'Good' by the CQC and have won multiple HSJ Awards with the recent one being the 'Primary and Community Care Provider of the Year' in 2022.

PCS has many opportunities for GPs to work in portfolio careers where opportunities can be mixed with traditional general practice. The type of opportunities on offer include:

- Offer of a competitive employment package
- Indemnity cover provided by the NHS Litigation Authority
- Chance to work for a multi HSJ Award winning practice
- Be a part of a close-knit team who help and encourage each other
- Staff Car Park Provided
- Diverse population of patients and a diverse team
- Opportunities to work in sexual health services
- Access to NHS pension and a cycle to work scheme
- Mentorship for career development and progression
- Equal work sharing among all GPs
- Strong support and expertise from the corporate functions such as Comms, Human Resources and Finance
- Tier 2 Sponsorship
- Working with our research team in a GP research capacity

We are looking for a reliable, enthusiastic and motivated doctor to work with us, a doctor who provides excellent care and has a true passion for improving health outcomes for our patients.

The role is flexible number of sessions up to 8 per week.

You will be invited to join practice team meetings and regular educational meetings to support your learning and development. On appointment you will have a full induction into the service and support will always be available when needed from our Lead GP and Clinical Director. There is also opportunity to grow specialist areas, please indicate on the application your areas of special interest.

Informal visits and/or discussions in confidence are strongly encouraged. For more information, please contact Dr Andy McCoye andymccoye@nhs.net or Kiz Haigh at kiz.haigh@nhs.net.

The advert may be closed early should a suitable number of candidates be received.

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SALARIED GP
VALLEY MEDICAL CENTRE
Johnson Street, Stocksbridge, Sheffield S36 1BX

We are a friendly, forward looking, stable practice in the north of Sheffield. With a mixture of urban and rural patients and lucky enough to be in a beautiful part of the Peak District yet still only 8 miles from Sheffield City Centre. We are looking for an enthusiastic doctor to join our well organised and supportive team.

- Purpose built, newly upgraded premises;
- SystemOne IT system;
- 4-6 sessions per week;
- No Out of Hours;
- Full clinical support inc in-house physio, pharmacist, HCA and Phlebotomist;
- Medical Students from Sheffield Medical School;
- List size 9600 with increases expected;
- GPs with Special Interests encouraged.
- 5 Partners/4 salaried GPs;
- Very good patient access;
- Salaried around £9900 per session;
- Some on call;
- Good links with Sheffield Teaching Hospitals and Barnsley Hospital;
- Members of the cohesive and proactive Upper Don Network;
- 6 weeks annual leave and 1-week study pro rata;

For further information about our practice, please visit our website www.valleymedicalcentre.org.uk.

If you would like a visit or a chat please contact our Practice Manager, Liz Sedgwick - Email: lizedgwick@nhs.net / Tel: 0114 2836900.

Applications in writing please.

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SALARIED GP
THE MATHEWS PRACTICE
www.TheMathewsPractice.co.uk
4 - 8 sessions

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population. We are working hard, with a clear commitment to provide a high standard of care to our patients. We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim. We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1 week Study pro-rata;
- Supportive and enthusiastic Management team;
- Private car park with ample parking;
- Commitment to training and development of our clinicians;
- SystmOne clinical system;
- Excellent Administrative and back office support;
- Nursing and clinical support;
- Committed and enthusiastic approach;
- Possible view to partnership.

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits are welcome. Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave Medical Centre, 22 Asline Road, S2 4UJ - Andrew.moore20@nhs.net.

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SALARIED GP
STEEL CITY GENERAL PRACTICE
Incorporating Baslow Road, Shoreham Street & Darnall Hall Surgeries
(Three Site Practice)

Do 15-minute GP appointments sound appealing?

We are a friendly expanding training practice looking to recruit an enthusiastic and committed doctor to join our 3 GP Partner, 4 salaried GP and 3 ANP team who are supported by GP Assistants, Care Coordinators, Mental Health Workers, Physician Associates and Clinical Pharmacists together with Nurses and Health Care Assistants and Care Co-ordinators working on all sites.

We transitioned to 15-minute clinical consultations long before COVID, in recognition of the increasing complexity of modern-day general practice. Duty of care to all our employees is at the forefront of the Practices' ethos and we strive to provide maximum support and ensure your work life is balanced and conducive to your professional development.

- Consistent high QoF achievement
- Exceptional PCN collaboration
- 2 branch sites
- List Size over 13,000
- QI sessions
- Defined workload and focus on quality of consultations
- Competitive Salary and NHS Pension
- GMS Practice
- SystmOne Clinical System
- MPS Indemnity

We encourage applicants who have special interests / professional development areas as we are keen to support our clinical team and provide opportunities for training and mentoring for candidates who wish to grow.

Whilst keen for an early appointment we are prepared to wait for the right candidate!

Please contact Lisa Ripley, Group Director on 07762 124 380 for further information or send your current CV to lisa.ripley@nhs.net.

Closing date: dependent on interest.

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SALARIED GP
FORGE HEALTH GROUP
Pitsmoor Surgery
The Flowers Health Centre

A fantastic opportunity has arisen for a salaried GP to join our friendly, enthusiastic and committed team.

Serving an inner city, ethnically diverse population of 15000 patients across 2 sites, the team are committed to delivering high quality patient care in a challenging environment as well as supporting and nurturing the skills and development of our staff.

Our dedicated Team currently consists of:

- 5 GP Partners
- 8 salaried GPs
- 7 Nurses
- 6 HCAs
- Pharmacist team
- First Contact Physio
- Mental Health Team

We are an innovative and forward-thinking practice who support the training of GP Registrars, Student Nurses and Med Students.

Key information:

- EMIS Web clinical system
- 6 weeks holiday
- Regular CPD & supportive of developing special interests
- Full complement of supportive admin team
- Indemnity fees paid

The number of sessions is negotiable, but we envisage that the minimum will likely to be 4 sessions, flexible working can usually be accommodated.

We would be very receptive to meet and talk to quality candidates including newly qualified GPs.

Salary negotiable dependent upon experience and special interests.

For further details please contact Rebekah Lea, Practice Manager rebekah.lea3@nhs.net.

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SALARIED GP
CRYSTAL PEAKS MEDICAL CENTRE
15 Peaks Mount, Sheffield, S20 7HZ
www.crystalpeaksmc.co.uk

Are you looking for a salaried GP post in a supportive environment, 4-6 sessions per week with a nice mix of patients in a suburban setting? Then read on! Crystal Peaks Medical Centre is seeking an enthusiastic and motivated GP to join our friendly and supportive team who pride ourselves on delivering high quality General Practice care.

We are a well-organised team comprising 4 GP partners, 3 salaried GPs, practice pharmacist, 2 nurses, 2 HCAs and excellent administrative and management team and have recently started hosting 3b medical students. Maximum of 14 patients per session; one session of patients on on-call day (approximately one on-call day per week). GPs meet daily at lunch to discuss complex cases, offer mutual support and discuss allocation of home visits. Option to undertake occasional additional Hub shifts for Township 1 PCN population, based at our surgery (Monday / Wednesday / Friday evenings).

Start date: Flexible to suit applicant.

- Modern purpose-built premises.
- 6,800 patients.
- Systm1 software.
- CQC rated 'Good'.
- Maximum 14 patients per session.
- No nursing or residential home cover commitment.
- Less than 5 minutes' walk from Drakehouse and Crystal Peaks retail parks including drive through Costa, Starbucks and Tim Hortons!
- GMS Contract.
- Consistently high QOF Achievement.
- Dedicated and supportive nursing and admin team.
- Active member of Townships 1 PCN.
- 4-6 sessions per week.
- Remuneration negotiable depending on experience.
- Recently providing a base for PCS Hub clinics on Monday, Wednesday and Friday evenings.

In the most recent 2022 GP patient survey, Crystal Peaks Medical Centre scored above the National and ICB average in all parameters. 86% describe their overall experience of this GP practice as good (national average 72%, South Yorkshire ICB 71%).

To arrange an informal visit to the practice, or to discuss any aspects of the post, please telephone Michelle Smith, Practice Manager, on 0114 2510040.

To Apply: Please send CV and covering letter to: Mrs Michelle Smith (Practice Manager), Crystal Peaks Medical Centre, 15 Peaks Mount, Sheffield, S20 7HZ or by email to m.smith23@nhs.net.

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**PHYSICIAN ASSOCIATE
STEEL CITY GENERAL PRACTICE**

Inc. Baslow Road, Shoreham Street & Darnall Hall Surgeries

Do 15-minute appointments sound appealing together with no home visits or care home working?

We are a friendly well established 3 site practice with a current list size of 13,000 looking to recruit an enthusiastic and committed Physician Associate to complement our 4 Partner, 4 salaried GP Practice with ANPs, Nurses, Health Care Assistants and Care Coordinators working on all sites.

We work to **15-minute consultations** in recognition of the increasing complexity of modern-day general practice. We have increased our capacity with experienced PAs who have regular clinical meetings and peer group sessions in addition to daily GP support.

The practice has a very low staff turnover and places a high value on teamwork and mutual support. We run a doctor-led telephone triage system, supported by ANPs and PAs seeing patients presenting with acute and minor illnesses.

Our strong emphasis on telephone consultations and triage allows us to offer excellent access with all patients offered access to a clinician on the day that they contact the practice.

The successful candidate will be responsible for the provision of a clinical service, working as part of the practice multidisciplinary team, delivering care within their scope of practice to the entitled patient population. The physician associate will be required to work autonomously in the practice, providing a range of services such as assessment, diagnosis, treatment, telephone triage, clinical decision-making and referring patients appropriately, as well as supporting junior team members when required.

We pride ourselves in offering the highest clinical standards, which are reflected in our local reputation.

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| • Full / Part time (negotiable) | • GMS Practice |
| • Consistently excellent QoF Achievement | • List size 13,000 |
| • 2 Branch Sites | • SystmOne Clinical System |
| • Competitive Salary | • NHS Pension Scheme |
| • MPS Indemnity | |

Please contact Lisa Ripley, Group Director on 07762 124380 for further information or send your current CV with covering letter to lisa.ripley@nhs.net.

Closing date: 1 April 2023 (sooner dependent on response).

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**PHYSICIAN ASSOCIATE
BEAUCHIEF MEDICAL PRACTICE**

Salary: dependent on experience
Hours: Between 30-37 per week
Start Date: ASAP

We are looking for a Physician Associate to join our friendly, supportive 2 site practice in Sheffield. We are a forward-thinking practice with just over 7000 patients in the leafy suburbs of Sheffield in the Totley (S17) and Woodseats (S8) areas.

We pride ourselves on delivering high quality clinical care with a varied clinical team which consists of 4 GPs, 2 Physician Associates, a Practice Nurse, 1 Trainee Nurse Associate, 3 Health Care Assistants plus a pharmacy team that includes a pharmacist and 3 Pharmacy Technicians all supported by our Administration team.

This is an exciting opportunity to join our expanding Physician Associate team and use your skills and knowledge to further develop the role and make a real difference to our patients and our Practice.

As a Physician Associate you will be acting within your professional boundaries, providing care for patients, including:

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| • taking medical histories and performing physical examinations. | • provide health promotion and disease prevention advice for patients. |
| • seeing patients with long-term chronic conditions. | • performing diagnostic and therapeutic procedures. |
| • diagnosing illnesses. | • developing management plans. |
| • analysing test results. | |

You will demonstrate safe, clinical decision-making and expert care for patients within the general practice, in consultation with the GPs. You will work with the multi-disciplinary general practice team to support meeting the needs of our patients. The post-holder is expected to have completed studies leading to a Postgraduate Diploma in Physician Associate Studies and they must be registered with the FPA or PAMVR.

This is a full-time post but would consider part-time for the right applicant.

For further information please contact the Practice Manager, Karen Zaman at karen.zaman1@nhs.net or on 0114 2365090.

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**PHYSICIANS ASSOCIATE
PAGE HALL MEDICAL CENTRE**

We are looking to expand our existing PA workforce within our dynamic practice and help to develop the growing profession. The practice is looking to recruit a PA to work potentially 6-8 sessions (3-4 days) for our **single site practice** located within touching distance of the Northern General Hospital.

Working alongside the diverse clinical team, the PA will be expected to have a range of appointments, including both routine and urgent consultations (this could be face to face, video or on the phone), and home visits (which we will build you up to). The PA will use their skills to work on pathology across the practice and deal with appropriate patient and secondary care correspondence. In time we would encourage the successful candidate to develop an area of special interest and potentially run a specialty clinic eg coils, baby checks, LDs.

This is a well-established training practice who take on trainee PAs, doctors, nurses, nursing associates and medical students. We have an **open-door policy** in the practice where everyone is always willing to help answer any clinical questions. We understand the scope of practice within the profession and have excellent rates of retention within our clinical staff due to the friendly and supportive environment. We have daily morning debriefs where we get the chance to meet as a whole team and find out the developments of the day and find out what everyone is up to.

As the role is a dependent practitioner, we would offer a support package dependent on the experience of the successful candidate. Supervision and a support package could consist of:

- Potential for tutorials – looking at consultation skills etc.
- Daily debriefs – two a day as a minimum.
- Look to develop a special interest.
- If new to GP, enrolling on a local preceptorship scheme.
- Mentorship from our existing PA.

For more information or to apply please contact the Practice Manager - Michelle Houghton on michelle.houghton@nhs.net

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**ADVANCED CLINICAL PRACTITIONER
UNIVERSITY HEALTH SERVICE
University of Sheffield**

8 sessions (28 hours per week) 80% FTE

£44,737 - £53,353 per annum, pro-rata

Potential to progress to £60,027 per annum pro-rata through sustained exceptional contribution

Would you like to work in a CQC outstanding practice which is not about profit, has patient care at its heart and has time to support you and your development? Then look no further - the University of Sheffield Health Service is looking to recruit a dynamic and highly motivated Advanced Clinical Practitioner to expand their team.

The practice population is made up of mainly students and their families, with 98% of practice falling in the age range 18-40. This provides a unique opportunity for a clinician with an interest in a wide range of conditions, particularly those relevant to our patient population, including mental health, sexual health and contraception choices.

We are located in a bright and airy purpose-built building situated on the University of Sheffield campus, which is also close to lots of local amenities and the buzz of City centre life. Parking is available through the University.

Clinicians have 15-minute appointments and time set aside for administration in addition to regular clinical governance and training. We also do not have any care homes links and no routine home visits.

We are looking for someone who wants to work as part of a team of advanced practitioners to provide a first point of contact within the practice for patients presenting with undifferentiated, undiagnosed problems, making use of skills in history taking, physical examination, problem solving and clinical decision-making, to establish a diagnosis and appropriate management plan.

You will also undertake triage, both by telephone, online and face to face, for patients seeking access to services. In addition to this you will work collaboratively with the University Health Service Team and the wider Student Services community, in order to support students to achieve a successful academic outcome and develop skills for achieving and maintaining a healthy life.

We are a friendly and welcoming team, holding regular social events including our monthly bring and share lunches and other social events. We have regular team and practice meetings, with lunches provided on these days. The practice supports those who are keen to learn and maintain their professional development. The clinical staff at UHS are supported by a great (onsite) digital team, a supportive secretarial team and a proactive and friendly reception team. We have strong links to additional student support services, as well as the additional benefits of being part of the wider University, including access to discounts and gym membership.

- 35 hour working week (core hours Monday-Friday 9-5, with 1 hour lunch break).
- 15-minute appointments as standard.
- If home visits are undertaken, appropriate time is given.
- Very supportive and dynamic team.
- Incremental pay scale akin to NHS banding.
- 30 days annual leave plus additional closure days and bank holidays.
- Great social opportunities with away days (rounders, BBQs etc.) and monthly bring and share lunches.
- 98% of patients aged 18-40, around 38000 patients (single site practice and PCN).
- No care homes linked to surgery.
- Study leave for training courses and development.
- Protected administration time.
- Competitive T&Cs for maternity and sick pay etc.
- Various rewards and benefits through the university 'The Deal'.
- Regular clinical governance, practice learning events and educational sessions.

Further information about the University Health Service can be found at <http://www.sheffield.ac.uk/health-service>.

You can view the supporting documentation and apply for these roles by visiting www.sheffield.ac.uk/jobs - Job reference: UOS036485.

For informal enquiries please contact b.hallsworth@sheffield.ac.uk - Ben Hallsworth (Assistant Practice Manager), University Health Service, University of Sheffield, 53 Gell Street, Sheffield, S37QP. Tel: 0114 222 7182.

Closing Date: 19th March 2023.

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ADVANCED NURSE PRACTITIONER
THE MATHEWS PRACTICE
www.TheMathewsPractice.co.uk

An exciting new opportunity has arisen for an Advanced Nurse Practitioner to join our friendly and hardworking team.

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population. We are working hard, with a clear commitment to provide a high standard of care to our patients.

We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim. We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1-week Study pro rata;
- Supportive and enthusiastic Management team;
- Committed and enthusiastic approach;
- Commitment to training and development of our clinicians.
- SystmOne clinical system;
- Excellent Administrative and back office support;
- Private car park with ample parking;
- Negotiable hours and flexible working;

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits and chats are welcome.

Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave Medical Centre, 22 Asline Road, S2 4UJ - Andrew.moore20@nhs.net.

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ANP OR ACP
FORGE HEALTH GROUP
Pitsmoor Surgery / The Flowers Health Centre

Flexible Sessions

A fantastic opportunity has arisen for an ANP or ACP to join our friendly, enthusiastic and committed team.

Serving an inner city, ethnically diverse population of 15000 patients across 2 sites, the team are committed to delivering high quality patient care in a challenging environment as well as supporting and nurturing the skills and development of our staff.

Our dedicated Team currently consists of:

- 5 GP Partners
- 8 salaried GPs
- 7 Nurses
- 6 HCAs
- Pharmacist team
- First Contact Physio
- Mental Health Team

We are an innovative and forward-thinking practice who support the training of GP Registrars, Student Nurses and Med Students.

Key information:

- Supportive of CPD & developing special interests
- Full complement of supportive admin team
- EMIS Web clinical system
- Indemnity fees paid
- 6 weeks holiday

The number of sessions is negotiable, but we envisage that the minimum will likely to be 4 sessions, flexible working can usually be accommodated.

We would be very receptive to meet and talk to quality candidates with any relevant background.

Salary negotiable dependent upon experience and special interests.

For further details please contact Rebekah Lea, Practice Manager rebekah.lea3@nhs.net.

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LEAD PRACTICE NURSE
STEEL CITY GENERAL PRACTICE

Inc Baslow Road, Shoreham Street & Darnall Hall Surgeries

We are a 3 site SystmOne practice with 9 GPs looking for someone with a happy enthusiastic nature, a good work ethic and a desire to learn and develop.

To be responsible for the management of the practice nursing team, consisting of nurses, HCAs and Care Co-ordinators. Working as part of the practice multidisciplinary team, the post holder will ensure nursing services are delivered effectively to the entitled patient population. The lead practice nurse will be responsible for a number of clinical areas such as infection prevention and control, health promotion, chronic disease management, health prevention, well women and well man clinics, as well as supporting the management team in the reviewing and delivery of clinical policy and procedure.

The successful candidate will take responsibility for the management of the nursing team working alongside our existing team providing excellent patient care with duties including general nursing, long-term condition management, occasional home visits, telephone triage when required, baby and travel vaccinations, cytology, and sexual health.

We pride ourselves in offering the highest clinical standards, which are reflected in our local reputation.

- Negotiable up to full time
- Consistently excellent QoF Achievement
- 2 Branch Sites
- Competitive Salary
- MPS Indemnity
- GMS Practice
- List size 13,000
- SystmOne
- NHS Pension Scheme

Whilst keen for an early appointment we are prepared to wait for the right candidate.

Please contact Lisa Ripley, Practice Director on 07762 124380 for further information or send your current CV with covering letter to lisa.ripley@nhs.net.

Closing date: Dependent on Interest.

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PRACTICE NURSE
STEEL CITY GENERAL PRACTICE

Inc Baslow Road, Shoreham Street & Darnall Hall Surgeries

Due to expansion of our team and relocating to larger premises, an exciting position has arisen for an experienced Practice Nurse to join our friendly team based in Sheffield. One of our branch sites has recently moved into a new building which provides an excellent working environment, and we are looking to move our other branch site into a brand-new state of the art building later this year.

If you have experience of nursing in General Practice, have a caring and committed nature and would like to provide excellent patient care this could be the perfect opportunity for you.

We are a friendly well established 3 site practice with a current list size of approximately 13,000 looking to recruit an enthusiastic and committed practice nurse to complement our 4 GP Partner, 4 GP and 3 ANP team having nurses and healthcare assistants working on all sites.

The practice has a very low staff turnover and places a high value on teamwork and mutual support. We run a doctor-led telephone triage system, supported by nurse practitioners seeing patients presenting with acute and minor illnesses.

Our strong emphasis on telephone consultations and triage, long before COVID, allows us to offer excellent access with all patients offered access to a clinician on the day that they contact the practice.

The successful candidate will work alongside our existing team providing excellent patient care with duties including general nursing, long-term condition management, occasional home visits, telephone triage when required, baby and travel vaccinations, cytology, and sexual health.

We pride ourselves in offering the highest clinical standards, which are reflected in our local reputation.

- Negotiable up to full time
- Consistently excellent QoF Achievement
- 2 Branch Sites
- Competitive Salary
- MPS Indemnity
- GMS Practice
- List size 13,000
- SystmOne
- NHS Pension Scheme

Whilst keen for an early appointment we are prepared to wait for the right candidate.

Please contact Lisa Ripley, Practice Director on 07762 124380 for further information or send your current CV with covering letter to lisa.ripley@nhs.net.

Closing date: Dependent on Interest.

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PRACTICE NURSE
VALLEY MEDICAL CENTRE

Johnson St, Stocksbridge, Sheffield S36 1BX

Full Time or Part Time

The Practice is looking to recruit an enthusiastic, preferably experienced and motivated Practice Nurse to join our busy friendly team. 8 GPs, 9500 patients, full administrative support, Systmone, High QOF achiever.

Our supportive nursing team includes 2 Practice nurses and 2 HCAs.

Duties include:

- Chronic Disease Management/Long Term Conditions
- Cervical Cytology
- Baby/Childhood Immunisations
- Wound and Dressings management
- Sexual Health
- Travel Vaccinations

Salary Band 6/7 - subject to qualifications and experience - hours negotiable.

For further information on the practice, visit our website www.valleymedicalcentre.org.uk or for an informal chat please ring Practice Manager Liz Sedgwick on 0114 2836900.

Please apply in writing with a CV, full details of experience and current salary details to the Practice Manager at the above address or email syicb-sheffield.valleymc@nhs.net.

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**PRACTICE NURSE
GREYSTONES MEDICAL CENTRE**

Greystones Medical Centre are seeking an enthusiastic individual to take on the role of Practice Nurse, part time, from July.

Located in south-west Sheffield we serve a stable population of 3700. We currently have a GP Partner and a dedicated and enthusiastic team which includes an ANP, physician associate, HCA, pharmacists, junior doctors, medical students and supporting admin team.

The candidate will have relevant experience within a primary care setting and will work alongside our existing team providing excellent patient care with duties including general nursing, long-term condition management, immunisations of adults and children, cervical cytology, family planning and sexual health. We pride ourselves in offering the highest clinical standards which are reflected in our local reputation.

- Hours are negotiable up to 20 per week
- Competitive salary dependent on experience
- NHS Pension Scheme

Main duties of the job

- Long term condition management and provision of preventative health care to the practice population and to work collaboratively with the team to meet the needs of the patient
- Vaccines management (flu, pneumonia, shingles, covid, childhood immunisations etc)
- Will include occasional home visits where necessary and telephone triage if required
- INR monitoring
- Cervical smears and filing of results
- Wide range of treatment room duties, eg venepuncture and BP checks
- QOF responsibility for nurse led areas such as diabetes management, smears and vaccines and any other performance monitoring systems
- Leading and managing infection control throughout the practice together with audits
- Chronic disease reviews including diabetes, asthma, hypertension and COPD
- Contraceptive pill and family planning checks
- HCA supervision and appraisal
- Ear syringing desirable

Job responsibilities

- Clinical Practice as above
- Health promotion and wellbeing including individual plans for patients with or at risk of one or more long term conditions
- Manage and treat patients with long term conditions in line with national and local policies and practice needs
- Support and manage health needs of women presenting for family planning and cervical cytology consultations
- Implement and participate in vaccination and immunisation programmes for both adults and children

About us

- We are a SystmOne practice
- Achieve excellent QOF and IIF points
- Participate actively and collaboratively with our neighbouring practices within the Porter Valley network
- Offer 5 weeks annual leave
- We are a dynamic forward focused practice committed to delivering high quality person-centred care
- We pride ourselves in the development and wellbeing of our staff

Person specification

- Qualified nurse
- IT skills, experience of SystmOne desirable
- Competent time management and organisational skills
- Ability to work effectively under pressure
- Previous GP practice nurse experience essential
- Good communication, interpersonal and listening skills
- Self-motivated and ability to work on own initiative

For application form, please email angela.walker1@nhs.net or apply via NHS Jobs A3376-23-6495.

Closing date: Friday 24th March. Interviews: week commencing 27th March.

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**PRACTICE NURSE
PAGE HALL MEDICAL CENTRE**

Page Hall Medical Centre is looking for an experienced Practice Nurse to work within our supportive MDT.

You will work within an experienced team of 3 Practice Nurses with different specialities and skills, along with 2 HCAs and a TNA.

We have a diverse clinical team that includes GPs, ANP, PAs, Nurses, HCAs and Phlebotomists that are supported by an experienced administration team.

We are looking for 20-25 Hours per week.

If you would like to find out more then please contact the Practice Manager on michelle.houghton@nhs.net

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**ADMINISTRATOR
SOUTH YORKSHIRE LMC LIAISON GROUP**

Hours: 4 per week / Hourly rate: £14

Due to a recent retirement, South Yorkshire LMC Liaison Group is looking to recruit an Administrator.

Duties will include:

- Producing and circulating meeting papers;
- Coordinating correspondence and chasing up replies;
- Invoicing members;
- Liaise with LMC Secretariats across South Yorkshire & Bassetlaw (SY&B);
- Arranging and attending meetings every other month in the evenings (via Zoom when virtual/at Hellaby Hall, Rotherham when in person);
- Taking comprehensive minutes;
- Maintaining a ledger of SYLMC funding;
- Receiving claims from members and arranging payment;
- Liaising with and co-ordinating meetings with the SY&B Integrated Care System (ICS);
- Preparing SY&B documents for individual LMC websites.

More detailed information on the duties can be found [here](#).

To apply please forward your CV and covering letter to Dr Julie Eversden, Vice-Chair, Rotherham LMC - Julie.eversden@nhs.net.

Closing date: Friday 31st March 2023

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**OPERATIONAL / BUSINESS DEVELOPMENT MANAGER
WHITE HOUSE CLINIC - SANDYGATE**

Private and NHS services

Hours and salary: TBC

Established for over 50 years we are seeking an energetic all-round candidate to help progress and develop future activity and running of the clinic.

Applicants / info to: lynnrogers@whitehouse-clinic.co.uk.

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**RECEPTION CARE NAVIGATOR
STEEL CITY GENERAL PRACTICE**
inc Baslow Road, Shoreham Street & Darnall Hall Surgeries

With Future Development

GP Reception Care Navigators required for busy medical practice, located at our Baslow Road and Shoreham Street sites, with immediate start, previous reception experience essential. We are looking to grow our reception team on all our sites due to increased patient numbers and an imminent move to new larger premises.

We are a 3 site SystemOne practice with 9 GPs looking for someone with a happy enthusiastic nature, a good work ethic and a desire to learn and develop.

The successful candidate will enjoy working with patients, will learn to undertake a variety of roles and be flexible in their approach to team working and must be IT literate with excellent communication skills.

Duties will include meeting / greeting patients, receiving telephone calls, maintaining and updating confidential records via computerised systems and general administrative work associated with General Practice.

The hours are negotiable; flexible working is essential as the hours will increase in order to provide cover during leave periods and busy times.

Salary is currently £9.70 per hour with pay increase pending.

Please e-mail your letter of application and cv **stating which site you are applying for** to lisa.ripley@nhs.net or send to: Lisa Ripley, Group Director, 148 Baslow Road, Totley, Sheffield S17 4DR.

Closing Date: dependent on interest.

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Please forward any adverts for inclusion in the LMC vacancy bulletin to
adminassistant@sheffieldlmc.org.uk

Submission deadlines can be found [here](#)

Contact details for Sheffield LMC Executive can be found [here](#)
Contact details for Sheffield LMC Secretariat can be found [here](#)