

# Vacancy Bulletin

## August 2021

Sheffield  
LMC



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### GP PARTNER

#### UPPERTHORPE MEDICAL CENTRE

(Branch site – Ecclesall Medical Centre)  
Permanent post

Number of sessions negotiable

Due to a partner retiring, an exciting opportunity has arisen for a GP Partner to join our friendly, supportive 2 site practice in Sheffield. We are proud to serve the Uppertorpe and Ecclesall communities and to be active members of the City Centre and Sheffield Hallam University PCN.

You would be joining a team of 4 partners and 4 salaried GPs, all of whom value collaborative working and support each other to provide high quality patient care. Clinical discussions, mutual learning and continuous improvement are seen as key. Our 5 Practice Nurses, 3 HCAs and experienced administrative and reception teams all pride themselves on providing a caring service and welcoming environment for our patients. We work closely with other organisations and have a Clinical Pharmacist, Physiotherapist and Health Visitors all providing services from our practice. We have also recently recruited 2 Physician Associates and are looking at new opportunities the ARRS funding will bring to develop our clinician base and extend our patient care.

Our patient list is around 12,400 with the numbers split almost equally between Uppertorpe and Ecclesall. Serving 2 communities enables the staff to gain a greater understanding of the diverse health needs across the city and provides variety and development opportunities. Our Uppertorpe practice is a purpose built medical centre whilst our Ecclesall site is a partner owned converted house. Our staff have often commented on how much they enjoy serving both communities and the experiences and opportunities generated by working across 2 sites.

You would be joining a strong partnership with a mix of long-term and relatively new partners all of whom are experienced GPs and work closely together to manage the Practice. You may be a current partner who wants a change or a new challenge or you may be a current salaried GP who is ready to take the plunge into partnership – we'll be here to support and guide you. We're known for being a friendly partnership who value collaborative working and we are looking forward to bringing a new partner into the Practice. You would have a key role in influencing the direction the Practice takes and we would want you to bring your ideas and enthusiasm.

- GMS Practice;
- 2 site practice in Sheffield 6 and Sheffield 11;
- Offering extended access;
- High QOF achievers;
- SystemOne clinical system;
- Aspiring Training Practice (currently medical students only).

We know you will need time to think this opportunity through and will have questions for us. Please feel free to contact our Practice Manager, Emma Wells [e.wells4@nhs.net](mailto:e.wells4@nhs.net) or phone 0114 275 1010 or, in her absence, Laura Whitlam, our Assistant Practice Manager [laura.whitlam@nhs.net](mailto:laura.whitlam@nhs.net) and they will arrange a discussion with one of the partners. Then, if you are interested please send your CV and a covering letter to [e.wells4@nhs.net](mailto:e.wells4@nhs.net) by **Friday 24 September**.

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**GP PARTNER  
KILLAMARSH MEDICAL PRACTICE**

209 Sheffield Road, Killamarsh, Sheffield, S21 1DX

Situated near J30/31 of the M1 and near Rother Valley Country Park

4 to 8 sessions from 1 January 2022

Willing to be flexible and wait for the right candidate

Due to retirement we are looking for an enthusiastic and motivated GP to join our team. As well as striving to deliver high quality healthcare to all, we believe in a healthy work / life balance. We want to attract a clinician who, like us, thinks about improving services and is able to embrace change.

- 4 Partner PMS Practice.
- Clinical team of Salaried GPs, Physician Associate, Practice Nurses and HCAs.
- Excellent supportive reception and administration team.
- List size just under 9000.
- Actively involved in North East Derbyshire PCN with a rapidly developing wider Primary Health Care Team – Social Prescribing Link Workers, Clinical Pharmacists, FCPs, Health and Wellbeing Workers and (soon) Nursing Associates.
- CQC rating is GOOD in all areas and we have a high QoF achievement.
- TPP SystemOne and AccuRx computer system.

Any informal enquiries and visits are welcomed, please contact Dr Strachan on 0114 251 0000 or [greg.strachan@nhs.net](mailto:greg.strachan@nhs.net).

Please apply by sending your CV with a covering letter.

**Applications close 31 October 2021 and may close earlier.**

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**SALARIED GP / SALARIED WITH A VIEW TO PARTNERSHIP  
DEEPCAR MEDICAL CENTRE**

271 Manchester Road, Deepcar, Sheffield S36 2RA

6-8 Sessions Per Week

We are a friendly, supportive and well-established semi-rural dispensing practice situated approximately 10 miles from Sheffield City Centre. For any prospective candidates considering moving to the area, there are many beautiful towns and villages which are both accessible to the M1 and the Surgery premises. Expanding practice, as another 400 houses being built around a mile away over the next couple of years. One mile in the other direction, is the prestigious Fox Valley Shopping Centre and housing development, which is attracting people from all over South Yorkshire.

**Location**

- Very close to junction 35a M1;
- Barnsley (Pogmoor) 20 minute drive;
- Wakefield – 30 minute drive;
- S10/S11 only 25 minute drive from the practice (as travelling against flow of traffic and also short cuts).
- Rotherham (Moorgate) 25 minute drive;
- Doncaster (Bessacar) 35 minute drive;
- Sheffield private school coaches with stop at Deepcar;

**Surgery**

- Modern purpose built building;
- CQC rated GOOD (May 2017);
- SystemOne – fully computerised;
- Consistently high QOF achievement;
- Currently we have 3 Partners, 1 Salaried GP, 1 ANP, 2 Practice Nurses, 1 HCA & 1 Phlebotomist;
- Village Location;
- 5200 patients;
- Very low visit rate - ANP does visits also;
- Very manageable workload with pleasant patient cohort;
- Skilled allied health care team including Physiotherapist, Pharmacist, Social Prescriber.

**Role**

- 6 weeks annual leave / 1 week study pro rota;
- Fixed term contract available;

- Flexible according to what days / sessions you would like to work;
- Join a very friendly and supportive team.
- Salary up to £10,000 / negotiable per session for salaried post;

### Next steps

Informal enquiries and visits are welcome.

Please contact Sue Lambert, Practice Manager Tel: 0114 2831131 E-mail: [suelambert@nhs.net](mailto:suelambert@nhs.net).

Applications invited in writing by CV & covering letter, forwarded to our Practice Manager, by e-mail or post.

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### **SALARIED GP CRYSTAL PEAKS MEDICAL CENTRE**

15 Peaks Mount, Sheffield, S20 7HZ  
[www.crystalpeaksmedicalcentre.co.uk](http://www.crystalpeaksmedicalcentre.co.uk)

2 Sessions per week with a view to 4 Sessions per week

Crystal Peaks Medical Centre is seeking an enthusiastic and motivated GP to join our friendly and supportive team. We are looking to cover 2 clinical sessions per week, ideally a single day but flexible, and potentially with a view to 4 sessions in the future.

Crystal Peaks Medical Centre is an established practice with a current list size 6600. We have a well organised team of doctors, nurses, HCA and supporting staff. The doctors meet daily for peer-support, case discussion and visit allocation (typically one per day per clinician).

Start date: Flexible to suit Applicant

- Modern purpose built premises;
- 6600 patients;
- Rate of Pay - £8899 per session;
- Number of Appointments – 14 per session;
- Paper light, SystemOne;
- CQC rated 'Good';
- GMS Contract;
- 3 Partners, 4 Salaried GPs, 1 Physician Associate, PCN Pharmacist;
- Six Weeks' Annual Leave plus One Week Study Leave;
- Consistently high QOF Achievement;
- Dedicated and supportive nursing and admin team;
- Active member of PCN (Townships 1).

We would love to hear from candidates who are only able to offer 2 sessions or those looking to increase to four in the coming years.

For further information or to arrange an informal visit to the practice, please telephone Michelle Smith, Practice Manager, on 0114 2510040.

To Apply: Please send CV and covering letter to: Mrs Michelle Smith (Practice Manager), Crystal Peaks Medical Centre, 15 Peaks Mount, Sheffield, S20 7HZ or by email to [m.smith23@nhs.net](mailto:m.smith23@nhs.net).

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### **SALARIED GP THE MATHEWS PRACTICE**

[www.TheMathewsPractice.co.uk](http://www.TheMathewsPractice.co.uk)

4 – 8 sessions

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population. We are working hard, with a clear commitment to provide a high standard of care to our patients. We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim. We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1 week Study pro-rata;
- Supportive and enthusiastic Management team;
- Private car park with ample parking;
- Commitment to training and development of our clinicians;
- SystemOne clinical system;
- Excellent Administrative and back office support;
- Nursing and clinical support;
- Committed and enthusiastic approach;
- Possible view to partnership.

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits are welcome. Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave Medical Centre, 22 Asline Road, S2 4UJ. [Andrew.moore20@nhs.net](mailto:Andrew.moore20@nhs.net).

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**SALARIED GP**  
**THE VALLEYS MEDICAL PARTNERSHIP**

Location: Moss Valley Medical Practice (Eckington) OR Gosforth Valley Medical Practice (Dronfield)

The Valleys Medical Partnership is a forward thinking and well respected teaching & training practice operating over 2 sites, serving a population of 12,500 patients in North East Derbyshire.

Located close to Sheffield, Chesterfield, the M1 motorway and the Peak District. We are looking for a Salaried GP to work 5 sessions per week. The successful applicant will be based at one of our 2 sites, working from either Gosforth Valley Medical Practice in Dronfield, or Moss Valley Medical Practice in Eckington. The actual site location will be agreed with the preferred candidate.

We are committed to providing an open, friendly and supportive environment where all staff are comfortable sharing ideas and can expect to be provided with all the tools and support they need to enjoy working and succeeding.

- Long established training and teaching of Medical Students and GP Registrars; opportunity to become involved in supervision & education;
- CQC rated Good;
- Very high QOF attainment;
- Full time Pharmacist Partner;
- Practice employed Pharmacy Technician;
- Care Coordinator;
- Actively involved in a progressive Primary Care Network with 3 other practices, employing Clinical Pharmacists, Social Prescribers, First Contact Physios, Wellbeing Coach and Trainee Nursing Associates;
- SystemOne.

For further information about our Practice, please visit [www.thevalleysmedicalpartnership.nhs.uk](http://www.thevalleysmedicalpartnership.nhs.uk).

If you would like any further information about the Practice or the role, or if you would like to apply for the role, please contact Bernie Highfield, Practice Business Manager on 01246 581881 or [bernie.highfield@nhs.net](mailto:bernie.highfield@nhs.net).

**Closing date Sunday 22nd August 2021.**

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**SALARIED GP**  
**THE BRIMINGTON SURGERY**

Church Street, Brimington, Chesterfield, S43 1JG

List size 8300+ / 5 Sessions / Competitive Sessional Rate

We are looking for an enthusiastic GP to join our AWARD-WINNING Training Practice

We are a friendly and supportive team with a “can do” attitude of 8 GPs (inc 4 Partners); Practice Nurses; Community Matron; Care Co-ordinator; Nurse Practitioner; Health Care Workers; Primary Care Paramedic and Pharmacists.

- Winners of the Primary Care Practice Team of the year 2021.
- A progressive practice committed to collaborative neighbourhood working.
- We hold the Derbyshire County Council Dignity Award, the LGBT Foundation Pride in Practice Gold Award and we are also an Armed Forces Veteran Friendly accredited Practice.
- We offer Mentorship support and have longer appointment times for routine surgeries.
- We train GP Registrars, FY2 Doctors, Medical Students and Nurses.
- We host the Chesterfield East Extended Access Hub.
- Our CQC rating is GOOD/OUTSTANDING for caring category.
- RCGP South Yorkshire & North Trent Region Practice of the Year 2016.

Please contact us to arrange an informal visit. We would love to meet you.

Telephone: 01246 273224 for further details, ask for Paula or Chelsea (Practice Management); or Emma, Rupert, Maria or Louise (GP Partners).

Apply by letter and CV to [chelseawebster@nhs.net](mailto:chelseawebster@nhs.net).

**Closing date: When sufficient suitable number of applications received.**

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**TRAILBLAZER FELLOWSHIP PROGRAMME GP  
FORGE HEALTH GROUP**

Pitsmoor Surgery, 151 Burngreave Road  
The Flowers Health Centre, 87 Wincobank Avenue

A fantastic opportunity has arisen for a recently qualified GP to join our friendly, enthusiastic and committed team working across 2 sites. As part of the scheme there will be a full day each week of coaching, education & CPD.

We serve an inner city, ethnically diverse population of around 15000 patients split across 2 sites. The team are committed to delivering high quality patient care in a challenging environment as well as supporting and nurturing the skills and development of our staff.

Our dedicated Clinical Team currently consists of:

- 6 GP Partners, 6 salaried GPs;
- 5 ANP / Practice Nurses, 7 Health Care Assistants;
- Physician Associate;
- Pharmacist;
- First Contact Physio;
- Primary Mental Health Care Team.

This new partnership was formed following the merger of 2 excellent training practices where 6 of our current GPs spent part of their training with us. We support the training of GP Registrars, Student Nurses and Physician Associates.

We are an innovative and forward thinking practice who are working in a Federation of 8 training practices and play an active part of the steering group for our Primary Care Network, working towards the delivery of primary care at scale.

Key information:

- Full complement of supportive admin team;
- High QOF achievement;
- All professional fees paid, access to a study budget;
- PMS practice using EMIS Web clinical system;
- 6 weeks holiday;
- Supportive of developing special interests.

The Trailblazer Fellowship Programme involves regular weekly coaching & education sessions on a Friday starting from October. You will need to be able to attend these sessions.

The clinical content of the post is negotiable, but we envisage this will likely be 4 sessions per week. The contract will be initially fixed for 1 year.

Salary for the Trailblazer part is fixed at £7400 per session pa, the salary for the clinical sessions is negotiable but expected to be in the range of £8750 - £9000 per session dependent upon experience and special interests.

For further details please contact David Emmas 0114 274 3999 [davidemmas@nhs.net](mailto:davidemmas@nhs.net).

Please apply by sending your CV with covering letter / email to David Emmas.

**Closing date 31 August 2021.**

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**POST CCT FELLOWSHIP PROGRAMME GP  
FORGE HEALTH GROUP AND FOUNDRY PCN**

Pitsmoor Surgery, 151 Burngreave Road  
The Flowers Health Centre, 87 Wincobank Avenue

A fantastic opportunity has arisen for a recently qualified GP (within the last 5 years) to work within Foundry Primary Care Network together with routine clinical sessions delivered at Forge Health Group.

The role offers tremendous flexibility, 2 sessions working as part of the PCN plus 4 - 6 sessions of clinical work.

Forge Health Group serve an inner city, ethnically diverse population of around 15000 patients split across 2 sites. The team are committed to delivering high quality patient care in a challenging environment as well as supporting and nurturing the skills and development of our staff.

The Post CCT Fellowship role involves working alongside the existing network management team, including the network manager and clinical director, to support ongoing work with the development of the network but with a particular focus on the development of extended access provision.

You would be supported in developing quality improvement capabilities by the clinical director, who is co-clinical lead for the NHSE & I Time For Care team, and an understanding of public health data as well as skills in leadership and working with external organisations to ensure that the services developed address the needs of the population and are accessible to all, including traditionally underserved populations.

The successful candidate must start before 1 March 2022 and the contract will be initially fixed for 1 year. One session CPD will be allocated (pro rata for less than 8 sessions).

Salary for the Post CCT Fellowship part is fixed at £7400 per session pa, the salary for the clinical sessions is negotiable but expected to be in the range of £8750 - £9000 per session dependent upon experience and special interests.

For further details please contact David Emmas 0114 274 3999 [davidemmas@nhs.net](mailto:davidemmas@nhs.net).

Please apply by sending your CV with covering letter / email to David Emmas.

**Closing date 31 August 2021.**

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**CLINICAL PRACTITIONER - GP/ACP/ANP  
GREEN CROSS GROUP PRACTICE**

Negotiable Sessions per week  
Start date flexible

- Are you an Independent Prescribing Clinician?
- Can you work autonomously and as part of a wider clinical team?
- What can you bring to enhance our Clinical Team?
- Are you passionate, efficient and effective?

*We would love to hear from you!*

We are currently looking to recruit a Prescribing Clinical Practitioner that can assist with the day to day demand due to our Practice expanding. We have recently acquired Dunninc Road Surgery as part of our business plans. We are a friendly and established team who are dynamic and committed to providing a high quality service for our patients but strive to maintain a good work life balance.

Our dedicated team currently consists of four GP Partners, three Salaried GPs, one Advanced Care Practitioner, four nurses and one HCA, one Phlebotomist and a supportive administrative team.

- Increasing patient list size, currently over 8,000;
- System One Clinical System;
- Excellent QoF achievement year on year;
- 6 weeks annual leave with one weeks study leave (pro rata);
- CQC rated 'good';
- Training Practice;
- Proudly integrated within our Network;
- Negotiable Rates.

Please email your CV with a covering letter to the Management Team on [SheffieldCCG.GCGPManagement@nhs.net](mailto:SheffieldCCG.GCGPManagement@nhs.net) or via post FAO Management Team, Green Cross Group Practice, 63 Palgrave Road, Sheffield, S5 8GS.

*Want to come and visit us?* For further information or to arrange an informal discussion/visit please contact the Operational Practice Manager, Chloe Bruce on 0114 285 5307 or [chloebruce@nhs.net](mailto:chloebruce@nhs.net).

**Closing date for applications Friday 3 September 2021.**

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**LOCUM GPs  
LOCUM MEDS**

Are you a General Practitioner looking for a short-term to long-term locum role around Sheffield area? Then this could be a brilliant opportunity for you!

We are currently working with various healthcare providers in the area, who are looking for newly qualified or experienced general practitioners to join their surgeries and cover up to 8 sessions per week. This is a great opportunity to top up your earnings with flexible days / hours to suit your requirements.

Daily Rate: £600- £700 per day.

About the role:

- Up to 8 sessions per week available;
- Short-term to Long-term GP Locum role available;
- Time allocated for admin;
- Ongoing opportunity;
- Flexible days and timings;
- Split-share considered.

If you are GMC registered with GP performance list registration and valid CCT then we would like to hear from you!

Why should you choose working with us?

- Rota given up to 3 months in advance;
- Quick and easy approval process with help provided from our dedicated compliance team;
- Full System training and induction training provided;
- Payments made weekly!

*Locum Meds is a specialist recruitment agency providing experienced, qualified staff for the primary care industry. We work with 16,000 GP surgeries, both private and NHS, throughout the United Kingdom. Our bespoke service is tailored to the needs of our clients and General Practitioners since our main goal is to build long-term repeat business and strong relationships with them. We are also flexible on how you would choose to work for us as we can always offer you sessions to fit around your commitment.*

You can apply through sending in your CV to [applications@locummedsgp.co.uk](mailto:applications@locummedsgp.co.uk).

If you would like to learn more about the opportunities please also do not hesitate to call in to the office line on 01923594012 and one of our consultants will be more than happy to answer any questions you may have!

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**ADVANCED NURSE PRACTITIONER**  
**THE MATHEWS PRACTICE**  
[www.TheMathewsPractice.co.uk](http://www.TheMathewsPractice.co.uk)

An exciting new opportunity has arisen for an Advanced Nurse Practitioner to join our friendly and hardworking team.

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population. We are working hard, with a clear commitment to provide a high standard of care to our patients.

We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim. We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1 week Study pro rata;
- Supportive and enthusiastic Management team;
- Committed and enthusiastic approach;
- Commitment to training and development of our clinicians.
- SystemOne clinical system;
- Excellent Administrative and back office support;
- Private car park with ample parking;
- Negotiable hours and flexible working;

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits and chats are welcome.

Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave Medical Centre, 22 Asline Road, S2 4UJ. Email [Andrew.moore20@nhs.net](mailto:Andrew.moore20@nhs.net).

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**PRACTICE NURSE**  
**DUKE MEDICAL CENTRE**  
28 Talbot Road, Sheffield S2 2TD

Full/Part Time

The Practice is looking to recruit an enthusiastic, suitably experienced, and motivated Practice Nurse to join our busy friendly team. The practice consists of 4 GP Partners, 1 Salaried GP to cover 7700 patients, full administrative support, EMIS Web. You would also be involved in maximising QOF achievement and audits in the practice. We may also require home visits to be done for our housebound elderly patients where district nurses are unable to do the chronic disease reviews. Our supportive Nursing team includes 1 Nurses prescriber, 1 Training nurse 1 Training TN, 1 HCA.

Duties include:

- Chronic Disease Management / Long term Conditions;
- Cervical Cytology - Sexual Health;
- Baby / Childhood Immunisations.
- Wound and Dressings management;
- Travel Vaccinations;

Salary: depending on experience - hours negotiable.

Please apply in writing with a CV, full details of experience to The Practice Manager at [karlalevy@nhs.net](mailto:karlalevy@nhs.net). For further information on the practice, visit our website [www.dukemedicalcentre.com](http://www.dukemedicalcentre.com) or for an informal chat please contact Karla Levy, Practice Manager by emailing the above address.

**Closing date 27 August 2021.**

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**PRACTICE BUSINESS MANAGER  
RICHMOND MEDICAL CENTRE**

Sheffield, S13 8NA

40 hours per week

*Salary in the range of £45,000- £55,000 per annum, depending upon experience*

Due to retirement, an exciting opportunity has arisen for an accomplished and highly-motivated manager, with strategic vision, to join this established and respected medical practice. Candidates must be conscientious, provide solid leadership and have a sound knowledge of management, leadership, finance, planning and HR.

Previous management experience, leadership skills, competency in office IT and effective communication skills at all levels are essential.

This is an award-winning practice with a supportive and inspiring team ethos and you will be supported by an excellent administrative and clinical team. You will also have the vision, willingness and drive to adapt to NHS targets and changes within a profitable, efficient working environment.

The successful applicant will be expected to meet the English language fluency requirements as outlined in the Immigration Act 2016.

For further information can be found [here](#).

**Closing date 9 am on Friday 20 August 2021.**

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**PRACTICE MANAGER  
FORGE HEALTH GROUP**

Pitsmoor Surgery, 151 Burngreave Road  
The Flowers Health Centre, 87 Wincobank Avenue

We seek a highly motivated Practice Manager to join our dedicated practice team. We serve an inner city, ethnically diverse population of around 15000 patients, split across 2 sites.

We have a strong team ethos within the practice which we actively maintain and develop by investing in training and mentorship. Our staff take pride in their work, enjoy building their skills, and have built up good relationships with patients, often over many years. The atmosphere is relaxed yet professional.

We are an innovative and forward thinking practice working closely with the PCN and play an active part in the development of new ideas towards the delivery of primary care at scale.

The right person will have excellent organisational, financial and HR skills to ensure the effective running of the practice. Previous management experience, leadership skills, effective communication skills and excellent IT skills are essential.

Ideally the successful candidate will have primary care experience but not necessarily practice manager experience. We will consider candidates who demonstrate the skills to adapt to this role.

Reporting to the Business Manager you will be supported by a Patient Services Manager and Finance & Admin Manager.



The successful candidate should demonstrate / have the ability to:

- Excellent organisational and effective communication skills;
- Robust finance and business skills to maintain and improve the profitability of the business;
- Ability to deliver against key targets;
- Ensure compliance with CQC requirements and assessments;
- Develop and co-ordinate systems to improve the efficiency and effectiveness of the practice;
- Good IT knowledge and experience;
- Ensure practice policy and standards compliance.
- Ability to manage change through motivation and leadership;
- Knowledge and skills of HR/Employment Law and the ability to act sensitively and effectively;
- Strategic thinker and planner;
- Lead and chair practice meetings as appropriate;
- Ability to self-motivate, prioritise organise and/or delegate workload;
- Capable of handling and diffusing complaints;

For further details please contact David Emmas 0114 274 3999 [davidemmas@nhs.net](mailto:davidemmas@nhs.net).

Please apply on NHS Jobs <https://www.jobs.nhs.uk/> reference A1084-21-5541.

**Closing date 31 August 2021.**

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**PRACTICE MANAGER  
THE WHITE HOUSE SURGERY**  
1 Fairfax Rise, Sheffield, S2 1SL

Salary £30,000 – 45,000 dependent on experience

37 hours (negotiable)

The White House Surgery is a growing practice with 4 Partners, 2 salaried GPs and a list size of approximately 7000 patients. We are a training practice for GP registrars, F2 doctors, medical and nursing students.

We are currently looking to recruit a Practice Manager with the skills, enthusiasm, and vision to guide the practice in providing excellent Primary Care in an area of high social deprivation.

To be successful you will be able to demonstrate excellent skills and knowledge in financial and HR management, IT and strategic planning. We are seeking a manager with exceptional organisational and interpersonal skills, who will be able to represent the practice in the wider NHS. You will also need to be able to respond to the changing NHS and identify ways to develop the practice.

We would encourage informal visits to look around and speak to the partners.

Please also see advert on <https://beta.jobs.nhs.uk/candidate/jobadvert/A0067-21-8893>

For further information or to arrange a visit please contact [rebecca.vardy2@nhs.net](mailto:rebecca.vardy2@nhs.net) or [helen.mcdonough@nhs.net](mailto:helen.mcdonough@nhs.net).

**Closing date for applications 3/09/21.**

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**GROUP PRACTICE DIRECTOR  
ASKERN MEDICAL PRACTICE**  
AMP Healthcare Group

The post is full time

Salary up to £55,000 plus discretionary bonus

Are you an excellent people and strategic manager who is experienced in managing in general practice, now ready for the next challenge?

Do you have the vision and enthusiasm to lead in Primary Care, along with the skills to navigate through the varied and changing landscape of NHS targets?

An exciting opportunity has arisen for the right candidate to play a pivotal role in leading the group across main and branch sites within a stable, award winning and forward-thinking team.

We are looking for a highly accomplished, motivated, productive, and proactive individual with a demonstrable career in business and people management and leadership, patient services, IT, finance, premises, and strategic management. The successful candidate will be responsible for organisational leadership, service improvement and delivery of key targets across the full range of clinical and administrative areas within the practice. A high degree of personal organisational skill is required as well as a systematic approach to problem solving and planning along with a minimum of three years expertise in primary care management experience.

Reporting into the Medical Director, you will provide leadership and management skills to enable the Practice to meet its agreed aims and objectives within a profitable, efficient, safe, and effective working environment.

The successful applicant will be expected to meet the English language fluency requirements as outlined in the Immigration Act 2016.

For further information, please go to: <https://www.firstpracticemanagement.co.uk/gp-practice-manager-jobs-and-recruitment/gp-practice-manager-vacancies-gp-practice-management-jobs/yorkshire-and-the-humber/south-yorkshire/group-practice-director-doncaster/>

**Closing date 9am on 23rd August 2021.**

First interviews will take place on by zoom on the afternoon of 3 September 2021.

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**PATIENT ADVISOR**  
(formally known as Receptionist)  
**GREEN CROSS GROUP PRACTICE**  
Drs Williams, Turner, Chilton & O'Brien

We are currently looking to recruit two enthusiastic, experienced Patient Advisors (formally known as a Receptionist) to join our friendly and established team for 20 hours and 30 hours a week. We are a friendly and established team who are dynamic and committed to providing a high quality service for our patients but strive to maintain a good work life balance. Our dedicated team currently consists of four GP Partners, three salaried GPs, one Advanced Care Practitioner, four Nurses, one HCA and supportive administrative team.

We are looking for someone who has:

- Experience in General Practice;
- Excellent communication skills;
- Excellent listening skills;
- Ability to work on own initiative and as part of a team;
- Prepared to work flexible hours in accordance with the practice needs;
- Experience of SystemOne is preferred;
- Excellent customer service skills;
- Reliable/Good attendance record;
- Ability to work with attention to detail and accuracy;
- Be able to work across two sites. (Main Site; 63 Palgrave Road / Branch Site: 28 Dunninc Road).

Please email your CV with a covering letter to the Operational Practice Manager, Miss Chloe Bruce, [chloebruce@nhs.net](mailto:chloebruce@nhs.net) or via post FAO Management Team, 63 Palgrave Road, Sheffield, S5 8GS.

For further information or to arrange an informal discussion / visit please contact a member of the Management Team on 0114 2344729.

**Closing date for applications 31 August 2021.**

**oOo**

**Please forward any adverts for inclusion in the LMC vacancy bulletin to**  
[adminassistant@sheffieldlmc.org.uk](mailto:adminassistant@sheffieldlmc.org.uk)

**Submission deadlines can be found [here](#).**

**Contact details for Sheffield LMC Executive can be found [here](#).**  
**Contact details for Sheffield LMC Secretariat can be found [here](#).**