

# Vacancy Bulletin

## August 2020

Sheffield  
LMC



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### **SALARIED GP / GP PARTNER NORFOLK PARK MEDICAL PRACTICE**

Minimum of 5 sessions per week

An exciting opportunity has arisen to join the team at Norfolk Park

We are a friendly practice which relocated to a new LIFT building in Central Sheffield in November 2012. We are committed to providing high quality primary care. CQC rating GOOD in April 2018. We have a long standing, stable clinical team along with a very supportive admin and reception team. We are working on population health and neighbourhoods. Co-located Primary Care network with:

- Community Nursing Teams based on site;
- Community Midwife;
- SystemOne clinical system;
- IAPT Team;
- Health Trainer and CSW;
- High QOF achievers.

Informal visits encouraged. Please forward your CV to Mrs Sharon Gregory, Practice Manager, email: [sharon.gregory1@nhs.net](mailto:sharon.gregory1@nhs.net).

**Closing Date: Ongoing.**

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**SALARIED GP  
THE MATHEWS PRACTICE**  
[www.TheMathewsPractice.co.uk](http://www.TheMathewsPractice.co.uk)

4 – 8 sessions

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population. We are working hard, with a clear commitment to provide a high standard of care to our patients. We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim. We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1 week Study pro-rata;
- Supportive and enthusiastic Management team;
- Private car park with ample parking;
- Commitment to training and development of our clinicians;
- SystemOne clinical system;
- Excellent Administrative and back office support;
- Nursing and clinical support;
- Committed and enthusiastic approach;
- Possible view to partnership.

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits are welcome. Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave medical Centre, 22 Asline Road, S2 4UJ. [Andrew.moore20@nhs.net](mailto:Andrew.moore20@nhs.net).

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**SALARIED GP  
STONECROFT MEDICAL CENTRE**

We are looking for a part time enthusiastic, forward thinking Salaried GP to join our practice team. 2 sessions - Tuesday am & pm.

- GMS Contract;
- Consistently high QOF Achievement;
- Paper light, SystemOne practice.
- 4100 patients;
- Participating in LES/DES;

If you would like further information or to arrange an informal visit to the practice, please telephone Sarah Grant 0114 2398575.

To Apply: Please send CV and covering letter to Sarah Grant, Stonecroft Medical Centre, 871 Gleadless Road, Sheffield, S12 2LJ, or email [sarahgrant1@nhs.net](mailto:sarahgrant1@nhs.net).

**No closing date.**

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**SALARIED GP  
HEELEY GREEN SURGERY**

**Salary:** £8,833-£9,389 per session

**Sessions:** 2 OR 3 sessions

Primary Care Sheffield is currently expanding its GP team and is looking for a 2 or 3 session Salaried GP at Heeley Green Surgery due to the retirement of the current GP in post. The sessions depending upon your choice of number would be all day Tuesday and 1 session on Thursday. Or 1 session on Tuesday and 1 session on Thursday. If you require additional sessions we could offer this as long as you were willing to work the additional sessions at another of our 5 locations.

Heeley Green Surgery is an approx. 5,500 patient training practice. Our team consists of GPs, Practice Nurses, Healthcare Assistant, Physiotherapist and Clinical Pharmacists.

We are committed to providing innovative services to our patients and as part of our PCN work very closely with Heeley Trust our local not for profit Community Health Organisation.

Clover Group Practice runs under the partnership of Primary Care Sheffield and Sheffield Health and Social Care. We consist of seven practices across the city including Heeley Green Surgery, Buchanan Road Surgery, Jordanthorpe Medical Centre, Highgate Surgery, Darnall Primary Care Centre, Clover City Practice and Mulberry Practice. You can take advantage of the multiple benefits of operating within a large organisation, including access to salary sacrifice schemes such as cycle to work initiatives and strong support and expertise from corporate services such as Human Resources. Primary Care Sheffield brings innovative ways of working and City-wide primary care leadership.

Newly Qualified GPs looking for a supportive practice structure would be welcomed, and supported.

Informal visits and / or discussions in confidence are strongly encouraged.

The work is often challenging but is rewarding and the team are very close knit. You will be supported by a lead GP and Clinical Director. We offer a generous study leave package and regular in house clinical education sessions for the group.

Primary Care Sheffield (PCS) is a GP led organisation with all independent Sheffield practices holding shares in the company. We aim to improve patient care through a unified supportive approach to general practice. We directly manage seven practices in the city in formal partnership with Sheffield Health and Social Care NHS Foundation Trust (SHSCT). Our partnership enables us to combine scale and expertise in order to build services which are fit for purpose.

We also provide workforce solutions to practices in the city that include clinical pharmacists, first contact physiotherapists and ECPs. We work with the universities and HEE to support employment opportunities for a range of post registration groups in general practice.

PCS holds a full seat at the city wide Accountable Care Partnership, alongside the three Foundation Trusts, the CCG and the City Council. We have excellent working relationships with each of these organisations and along with the CCG and the LMC we have ensured that general practice will become increasingly important in the development of health and care services in the city.

PCS is also actively working with NHS England to support the development of at scale primary care. We are “buddying” with several other health economies to support them developing their approach to extended access to general practice. Our vision and aspiration is that by working together and working in more flexible and innovative ways, we can deliver improved and sustainable care for patients.

Informal visits and/or discussions in confidence are strongly encouraged. For further information, please contact Lynsey Hughes, Head of Primary Care [lynsey.neath@nhs.net](mailto:lynsey.neath@nhs.net) or Dr Lucy Cormack, Clinical Director [lcormack@nhs.net](mailto:lcormack@nhs.net).

All applications via NHS Jobs ref: J361-A-20-0644 -<https://www.jobs.nhs.uk/xi/vacancy/916137787>.

**Closing Date: 31 August 2020.**

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**SALARIED GP  
THE BRIMINGTON SURGERY**

Church Street, Brimington, Chesterfield, S43 1JG

Permanent Post  
5 or 6 sessions preferred

We are looking for an enthusiastic GP to join our friendly, progressive, award-winning training practice.

Competitive Sessional Rate

- Mentorship support;
- List size 8300+;
- 4 current partners, 4 salaried GPs;
- Nurse Practitioner and Pharmacist;
- Chesterfield East Extended Access Hub;
- RCGP South Yorkshire & North Trent Region Practice of the Year 2016;
- Longer appointment times for routine surgeries;
- Training GP registrars, FY2 doctors and medical students;
- Community Matron and Care Co-ordinator;
- Citizens Advice clinic on site;
- Derbyshire County Council Dignity Award;
- Rated Good at CQC inspection / Outstanding for caring category.

Please contact us to arrange an informal visit. We would love to meet you. Telephone: 01246 273224 for further details. Ask for Paula (Practice Manager) or Emma, Rupert or Maria (GP Partners).

**Closing date: 30 August OR when sufficient applications are received.**

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**SALARIED GP  
INSPIRE HEALTH**

12 months maternity leave cover

We are seeking a new GP to join our team from around October 2020. The position would be for a fixed term of 12 months to cover maternity leave.

The commitment would be part time, 4 sessions per week to work Tuesdays and Fridays and to include a proportional share of extended hours provision, currently Monday to Thursday evenings.

Salary around £9200 per session per annum.

- We are a 3 site practice with around 19,500 patients in total. We have a broad mix of patients across all age groups.
- The role may be based at any of our 3 sites.
- We use System One clinical software.
- We are a training practice.
- We have excellent patient reviews and have a friendly practice team. We are often commended on our caring and friendly GPs and staff.
- We believe in continuity of care and a ‘family doctor’ ethos.
- We are innovative and proactive.

The practice is contracted to the North Derbyshire Clinical Commissioning Group as a PMS service provider and we are a member of Chesterfield Primary Care Network. We have 8 GP Partners, and a team of 10 salaried GPs.

As a practice we have always striven to provide a quality service, convenient to patients and we have a reputation for friendliness of the staff and a good working environment. We achieve very good patient access results. The practice values all members of the practice team and maintains a relaxed working atmosphere. We believe in a happy friendly team with good communication.

For further information please contact us or visit our website [www.avenuepartnership.co.uk](http://www.avenuepartnership.co.uk).

Please apply via NHS jobs application or in writing with full CV to: Janette Moran, Business Manager, Inspire Health, Avenue House Surgery, 109 Saltergate, Chesterfield, S40 1LE. Tel: 01246 244040.

**Closing Date Friday 28 August 2020.**

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**MATERNITY LOCUM TO COVER SALARIED GP  
DYKES HALL MEDICAL CENTRE**

5 sessions - Maternity Cover 12 Months  
Commencing 26 October 2020

We are a friendly and forward-thinking training practice in Hillsborough looking for a maternity locum to cover 5 sessions per week. We need cover for a full day on Wednesday and Friday and for Thursday mornings.

All appointments are booked as telephone or video in the first instance, and we have 20 minute face to face slots should we need to bring patients in to surgery. These are separated geographically into a "warm" site and a "hot" site.

We serve a population of around 9,600 patients in Hillsborough and Stannington with 2 sites. We are part of the Hillsborough Primary Care Network. We are a Training practice with 2 GP Registrars and 2 F2s.

We are committed to delivering high quality patient care as well as supporting and nurturing the skills and development of our staff.

Our Clinical Team currently consists of:

- 4 GP Partners, 3 salaried GPs;
- 3 ANPs, 3 Practice Nurses, 3 Health Care Assistants;
- Pharmacist.

Key information:

- PMS practice using SystemOne clinical system with Ardens;
- High QOF achievement;
- 6 weeks paid annual leave;
- Indemnity paid in addition.

Salary in the range of £8700 per session.

For further details please contact; Dr E Callingham or Barbara Bannister. Telephone: 0114 2322340.

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**GPs  
KILLAMARSH MEDICAL PRACTICE**

Due to our senior partner relocating, we are looking for additional GPs to join our ambitious and forward-thinking team. The practice is a well-established and consists of 5 partners (4 WTE) supported by an excellent primary health care team.

We are happy to discuss full-time or part-time, salaried, or salaried with a view to a partnership and are offering a total of 10 sessions. We want successful candidates to take an active interest in practice development.

- We enjoy a diverse and clinically interesting patient list size of 9,100.
- Working as a friendly, hardworking and a mutually supportive team.
- Good CQC ratings.
- High patient satisfaction scores.
- Members of the vibrant North East Derbyshire Primary Care Network.
- Active Participation in Local Commissioning.

We encourage an informal visit and chat with the Partners. For further information, please contact Dr Greg Strachan (GP Partner) [greg.strachan@nhs.net](mailto:greg.strachan@nhs.net).

Please see visit our website <http://killamarshmedicalpractice.co.uk/work-for-us> for further information about us.

**Closing Date: 31 August 2020.**

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**CLINICAL SUPPORT MANAGER  
PRIMARY CARE SHEFFIELD**

<https://www.jobs.nhs.uk/xi/vacancy/916113257>

Primary Care Sheffield (PCS) is a GP-led organisation. Our shareholders are 75 GP practices in Sheffield covering over half a million patients. As well as providing a unified voice for general practice in the city, we play an active role both within our Accountable Care Partnership (ACP) and the wider South Yorkshire and Bassetlaw Integrated Care System (ICS).

General practice working at scale through PCS enables us to:

- Improve the quality of GP referrals into secondary care with the provision of education, support and referral guidance to practices across ten outpatient specialities.
- Provide evening and weekend appointments, 52 weeks-a-year, with GPs, nurses, physiotherapists and phlebotomists at six sites around the city.
- Deliver workforce solutions, including first contact physiotherapists and clinical pharmacists.
- Deliver core general practice through our group of seven health centres.
- Operate 24hr ECG and vasectomy clinics and the NHS Health Checks programme for the city.
- Provide governance and support to practices to enable them to work together in neighbourhoods.

We're ambitious for our shareholders and so we continue to work hard, both with providers and commissioners, to find new ways of maximising positive patient outcomes and experiences.

The future is exciting. Are you ready to join Primary Care Sheffield (PCS) as our new Clinical Operations & Quality Lead?

Growing collaboration within healthcare in Sheffield provides PCS with a wide range of working-at-scale opportunities which can improve patient pathways and reduce cost. In order to match our ambition with our ability to maintain quality standards and regulatory compliance, we require an experienced clinician with significant clinical leadership skills who can work closely with our Clinical Director and Head of Operations in support of our teams of clinicians delivering city-wide services.

You will work closely with our operations teams in the field to ensure our services are delivered to the necessary clinical standards and ensure our employed clinicians receive the professional support and leadership they need. You will be responsible for contributing to compliance with regulatory and internal standards across all 'at scale' services, from GP hubs to sexual health and gynaecology clinics, providing assurance to the Clinical Director and senior managers. You will additionally be responsible for embedding, driving and developing a quality ethos and assurance systems at all levels, so the ability to influence people who you don't line-manage, and to encourage them to coalesce around you and what you're trying to achieve, is vital. This is a responsible, varied and challenging role, suitable for someone who works well under pressure, is self-motivated and can multitask, whilst still working to a very high standard.

**Closing date: 14 August 2020.**

Please send across your completed NHS application form/ information regarding recruitment and HR to Alison Croney, Human Resources Assistant on [alison.cronney@nhs.net](mailto:alison.cronney@nhs.net) or 0114 322 3099. Please contact her for any further information or queries regarding recruitment and HR.

For further information on the role, duties and responsibilities, please contact Cara Brazier on [cara.brazier@nhs.net](mailto:cara.brazier@nhs.net) or on 0114 322 3100.

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**ADVANCED NURSE PRACTITIONER  
THE MATHEWS PRACTICE**  
[www.TheMathewsPractice.co.uk](http://www.TheMathewsPractice.co.uk)

A new exciting opportunity has arisen for an Advanced Nurse Practitioner to join our friendly and hardworking team.

We are an exciting practice with 2 sites serving diverse areas of Sheffield which gives lead to a challenging but extremely rewarding patient population.

We are working hard, with a clear commitment to provide a high standard of care to our patients.

We need enthusiastic, forward thinking, team players who strive to provide excellent patient care to help us achieve this aim.

We are recruiting to expand our progressive, forward thinking practice model.

- List size – 8300;
- 6 weeks annual leave/1 week Study pro rata;
- SystemOne clinical system;
- Excellent Administrative and back office support;

- Supportive and enthusiastic Management team;
- Committed and enthusiastic approach;
- Commitment to training and development of our clinicians.
- Private car park with ample parking;
- Negotiable hours and flexible working;

For more information about our practice please speak with the practice manager Andy Moore – 0114 2584952. Informal visits and chats are welcome.

Please apply in writing with your CV and cover letter to Andy Moore, The Mathews Practice, Belgrave Medical Centre, 22 Asline Road, S2 4UJ. Email [Andrew.moore20@nhs.net](mailto:Andrew.moore20@nhs.net).

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**PRACTICE NURSE  
SELBORNE ROAD MEDICAL CENTRE**

We are looking for an experienced practice nurse to join our friendly team. Selborne Road Medical Centre is a 3000 patient practice in the south west of the city. You would join a team of 2 GPs, HCA and phlebotomist along with support from excellent admin staff.

We are looking for part time hours to be discussed but are flexible with days. Practice nursing experience is essential and the successful candidate should have skills in the following areas:

- General nursing duties;
- Ear syringing;
- COPD/Diabetes/Asthma checks;
- Family planning/sexual health;
- Cervical Cytology;
- Spirometry;
- Long term conditions management;
- Immunisation - adult/child/travel.

Experience with SystemOne clinical software is desirable but not essential.

Salary will be dependent on experience.

The post includes membership of the NHS pension scheme.

Informal enquires or applications with your CV and covering letter to Lisa Gregory, Practice Manager - [lisa.gregory@nhs.net](mailto:lisa.gregory@nhs.net).

**Closing date: Friday 30 September 2020.**

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**PRACTICE NURSE  
TRAMWAYS MEDICAL CENTRE  
(DR BRADLEY & PARTNERS)**

Part Time

We are a friendly forward thinking GMS Training practice in the west of Sheffield. We have a strong extremely supportive longstanding stable team of 6 GP partners, nurse, reception, administration teams and associated staff. We are looking to appoint an enthusiastic and energetic practice nurse to join our team.

We are committed to providing high quality care to our registered list of 8600 patients, and place a high value on teamwork and mutual support; the role will involve providing general practice nurse duties, including chronic disease management, childhood, seasonal and travel vaccinations, and the continued work towards QoF achievement, along with the opportunity to be involved in clinical education.

The position would suit an applicant with previous primary care experience, and an interest in continued education and development.

- 6 Partners;
- HCAs/Phlebotomists;
- SystemOne Clinical System;
- High QOF achiever;
- Practice nurses;
- Excellent reception and administrative support;
- Enhanced Service provider;
- Regular team meetings, in house education and attendance at city wide PLIs.

Hours: The post will be approximately 24hrs per week worked over 3 days. The final hours to be worked will be discussed with applicants.

Salary: Dependent on experience.

Start Date: ASAP



To Apply: Please apply in writing with a CV and covering letter to: Diane Dickinson (Practice Manager), Tramways Medical Centre, 54 Holme Lane Sheffield S6 4JQ or by email to [dianedickinson@nhs.net](mailto:dianedickinson@nhs.net).

**Closing Date: 24.8.20.**

You are welcome to make an informal enquiry or arrange to come and visit us.

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**PRACTICE MANAGER  
KILLAMARSH MEDICAL PRACTICE**

An exciting opportunity has arisen due to practice re-development. We would like to appoint a motivated and organised Practice Manager.

The successful candidate will be expected to:

- Take a lead in the operational management of the practice;
- Work with the existing experienced and supportive primary health care team;
- Maintain our current reputation for the delivery of high-quality patient care.

Previous experience in General Practice Management would be desirable but not essential.

Salary is negotiable and depending on experience.

**Closing date for applications Friday 4 September 2020.** Interviews week commencing Monday 7 September 2020.

We would encourage an informal visit and chat with the Partners.

For more information please contact Dr Greg Strachan ([greg.strachan@nhs.net](mailto:greg.strachan@nhs.net)).

Please see visit our website <http://killamarshmedicalpractice.co.uk/work-for-us> for further information about us.

See our NHS jobs advert at <https://www.jobs.nhs.uk/>. Reference: A1846-20-3402.

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**GP SURGERY CARE CO-ORDINATOR MANAGER (RECEPTION)  
BASLOW ROAD, SHOREHAM STREET & YORK ROAD SURGERIES**  
(based primarily at Baslow Road, Totley, Sheffield, South Yorkshire)

GP Reception Care Co-ordinator Manager required for busy medical practice with immediate start; **previous reception management experience essential.**

We are a 3 site SystemOne practice with 8 GPs looking for someone with a happy enthusiastic nature, a good work ethic and a keen eye for detail as well as someone who can forward plan and “think outside of the box”.

The successful candidate will enjoy leading a team of receptionist/care co-ordinators; have experience of General Practice and at least one year’s experience of line management.

You will be part of the team working with patients, undertaking a variety of roles including rota planning, sickness monitoring and staff appraisals. Flexibility is a key attribute in this role as it is a very reactive position. Close working with Operations Manager and Practice Manager. Excellent communication skills essential.

30 – 37 hours per week.

Salary: dependant on experience.

Please e-mail your letter of application and CV to [lisa.ripley@nhs.net](mailto:lisa.ripley@nhs.net) or send to: Lisa Ripley, Group Practice Director, 148 Baslow Road, Totley, Sheffield S17 4DR.

**Closing date for applications: 30 September 2020.**

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**GP SURGERY CARE CO-ORDINATOR (RECEPTION) WITH FUTURE DEVELOPMENT  
BASLOW ROAD, SHOREHAM STREET & YORK ROAD SURGERIES**

(based primarily at Baslow Road, Totley, Sheffield, South Yorkshire)

GP Reception Care Co-ordinator and Care Co-ordinator Manager required for busy medical practice with immediate start; previous reception experience essential.

We are a 3 site SystmOne practice with 8 GPs looking for someone with a happy enthusiastic nature, a good work ethic and a desire to learn and develop.

The successful candidate will enjoy working with patients, will learn to undertake a variety of roles and be flexible in their approach to team working and **must be IT literate with excellent communication skills.**

Duties will include meeting/greeting patients, receiving telephone calls, maintaining and updating confidential records via computerised systems and general administrative work associated with General Practice.

16 - 30 hours per week. Flexible working is essential as the hours will increase regularly in order to provide cover during leave periods and busy times.

Salary: dependant on experience.

Please e-mail your letter of application and CV to [lisa.ripley@nhs.net](mailto:lisa.ripley@nhs.net) or send to: Lisa Ripley, Group Practice Director, 148 Baslow Road, Totley, Sheffield, S17 4DR.

**Closing date for applications: 30 September 2020.**

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**GP RECEPTIONIST  
RUSTLINGS ROAD SURGERY**

105 Rustlings Road, S11 7AB  
[www.rustlingssurgery.org.uk](http://www.rustlingssurgery.org.uk)

10.5 hours per week plus holiday and sickness cover  
Contracted hours: Thursday: 8.00am – 1.30pm (5.5 hours) / Friday: 1.30pm-6.30pm (5 hours)  
£9.00 per hour

We are a small but busy GP practice based in S11 overlooking Endcliffe Park. We look after around 4,500 patients. Due to retirement we are looking for a flexible and enthusiastic receptionist to join our friendly team.

The successful applicant will have excellent customer service and problem solving skills and be flexible to cover their share of holiday and sickness when required.

General practice experience preferred but not essential as full training will be given to the successful candidate.

The post is subject to the receipt of satisfactory references and DBS check.

If you wish to have an informal look around the practice please contact Annie Stones on 0114 2682255 or please apply by submitting your CV to [annie.stones@nhs.net](mailto:annie.stones@nhs.net).

**Closing date for applications: 28/08/20.**

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Please forward any adverts for inclusion in the LMC vacancy bulletin to  
[adminassistant@sheffieldlmc.org.uk](mailto:adminassistant@sheffieldlmc.org.uk)

Submission deadlines can be found at  
<https://www.sheffield-lmc.org.uk/website/IGP217/files/Newsletter%20&%20VB%20Deadlines%202020%20.pdf>

Contact details for Sheffield LMC can be found at:

Executive Officers: <http://www.sheffield-lmc.org.uk/page1.aspx?p=13&t=1>  
Secretariat: <http://www.sheffield-lmc.org.uk/page1.aspx?p=13&t=2>