

Vacancy Bulletin

April 2025

Sheffield
LMC



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SALARIED GP WALKLEY HOUSE & STANNINGTON MEDICAL CENTRE

Salary: Competitive
Sessions: 4 (Must include Fridays)
Contract: Permanent

Are you looking for a fulfilling and well-supported GP role in a friendly, forward-thinking practice? We are seeking a Salaried GP to join our dedicated and collaborative team at Walkley House & Stannington Medical Centre. This is a fantastic opportunity to work in a practice that values work-life balance, career development, and excellent patient care. We are a dual site practice in the west of Sheffield with over 16000 patients. We are a SystemOne practice using the integrated Systemconnect total triage software.

Why Join Us?

- Supportive & Collaborative Team: Work alongside experienced GPs, skilled nurses, pharmacists, paramedics, social prescribers, mental health workers and a dedicated administrative team.
- Excellent Working Environment: We have a good team ethic and open door policy for any questions colleagues may have.
- Competitive Salary & Benefits: NHS pension, indemnity cover and study leave.
- Training practice: GP Registrars and Medical Students opening up teaching opportunities.

As a valued member of our clinical team, you will:

- Provide high-quality medical care, including consultations (face-to-face, home visits and telephone).
- Manage acute and chronic conditions following the latest clinical guidelines.
- Contribute to the achievement of QOF, Enhanced Services, and other practice targets.
- Work collaboratively with the wider healthcare team to ensure comprehensive patient care.
- Participate in clinical meetings, audits, and quality improvement initiatives.
- Optionally, develop a special interest or leadership role within the practice.

How to Apply

We'd love to hear from you! If you're interested, please send any questions or apply with your CV and a covering letter to lynn.rogers5@nhs.net or Johanne.shirt@nhs.net.

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SALARIED GP PCS SOTHALL MEDICAL CENTRE

Flexible number of sessions up to 8

Primary Care Sheffield (PCS) is a GP-led organisation. Our shareholders are 75 GP practices in Sheffield covering over half a million patients. PCS manages 9 Practices in Sheffield, some of which are located in some of the most deprived areas in the city. We also provide a number of primary care services such as the Sheffield Special Allocation Scheme.

We're ambitious for our patients and shareholders alike and continue to work hard, both with providers and commissioners, to find new ways of maximising positive patient outcomes and experiences.

Working within our practices you will have the opportunity to develop a portfolio career, where opportunities can be mixed with traditional general practice. Our offer includes:

- A competitive employment package
- Access to NHS pension and a cycle to work scheme
- Indemnity provided by the NHS Litigation Authority and a separate group scheme with MDU
- Mentorship for career development and progression
- A chance to work for a multi HSJ Award winning practice group
- Be part of a close-knit team who help and encourage each other
- Equal work sharing among all GPs
- Strong support and expertise from the corporate teams such as Human Resources and Payroll
- Staff car park provided
- Full administration and management team at the practice

We are looking for a reliable, enthusiastic and motivated doctor to join our Sothall Team. A doctor who provides excellent care and has a true passion for improving health outcomes for our patients.

You will be invited to join practice team meetings and regular educational meetings to support your learning and development. On appointment you will have a full induction into the service and support will always be available when needed from our clinical leadership team. We have some flexibility around working days and the number of sessions per week.

Informal visits and/or discussions in confidence are strongly encouraged. If you would like to know more, please contact Kiz Haigh at kiz.haigh@nhs.net.

The job advert is due to **close on 12th May**. The advert maybe closed early should a suitable number of candidates be received.

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SALARIED GP UPPERTHORPE & ECCLESALL MEDICAL CENTRE

An exciting opportunity has arisen for a Salaried GP to join our friendly, supportive two site practice in Sheffield, with a view to potential partnership. Permanent post. Sessions: 4-8 (negotiable).

We are proud to serve the Uppertorpe and Ecclesall communities and to be active members of the PCN. Serving two diverse communities enables the staff to gain a greater understanding of the different health needs across the city and provides variety and development opportunities.

Main duties of the job:

- Regular 15 minute pre booked GP Appointments and On the day appointments.
- A Share of Duty triage Sessions and Paperwork sessions.
- Oversee Trainees.
- Path links.
- Documents.
- Prescriptions.
- Quality work looking at improving our patients' health and how we can improve our services.

Overview of our organisation:

- 13,700 Patients: Our patient list is around 13,700 with the numbers split almost equally between Uppertorpe and Ecclesall.
- Triage System: We run a Dr first Total Triage system.
- Training Practice: We are a training practice and have medical student placements/group teaching.
- Systems: SystmOne and Accurx Triage.
- Patient Satisfaction: Our new triage is proving popular with patients with circa 96% rating the service good or very good.

If you wish to come in for an informal chat email alex.reeks@nhs.net.

To apply see [Job Advert](#) or email your CV to Alex.reeks@nhs.net.

Closing date 31 May 2025.

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PRACTICE NURSE
TRAMWAYS MEDICAL CENTRE
<https://www.tramwaysmedicalcentre.com>

We are currently looking to recruit a Practice Nurse to our surgery to join our experienced and highly motivated nursing team. Applicants would need to be flexible to cover for colleagues during absence. Salary is dependent on experience. You will receive 5.6 weeks annual leave and access to the NHS Pension Scheme.

For information on Tramways Medical Centre, the main duties of the Practice Nurse role, a Job Description and Person Specification, and details on how to apply, please see the NHS Jobs advert which can be accessed [here](#).

Closing date 25 April 2025.

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STREET OUTREACH NURSE/HEALTH CARE PROFESSIONAL
DEVONSHIRE GREEN MEDICAL CENTRE
(IN PARTNERSHIP WITH SHEFFIELD CITY COUNCIL AND PRIMARY CARE SHEFFIELD)

Fixed Term of 12 Months

This is a full-time position with flexibility around working hours and is an excellent secondment opportunity. Salary is Band 6, point dependent on experience.

The role is primarily street outreach based, with office space at Framework Rough Sleeping Outreach Service and Devonshire Green Medical Centre. The Street Outreach Nurse will work across Sheffield to provide a high-quality comprehensive specialist nurse service for rough sleepers who have difficulty accessing primary care services. They aim to assist these clients to access mainstream health services. The post holder will provide the services to clients directly at their sleep site, demonstrating expert engagement practices, along with rapid and flexible skills for delivering the care.

Key services provided are:

- Assistance with GP registration
- Referral to other services as appropriate
- Chronic disease management
- Basic wound care
- Health screening (ie blood born virus and sexual health screening, baseline routine blood tests)
- Comprehensive health assessment
- Minor illness/ injury management
- Harm reduction work
- Case management of complex clients

A full Job Description is available by emailing deirdremalesa@nhs.net.

Applications in writing please with a CV and covering letter to Deirdre Malesa (deirdremalesa@nhs.net) Business Manager. Informal enquiries can also be made to this email or by calling 0114 2762248, option 2.

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MANAGER
SHEFFIELD LOCAL MEDICAL COMMITTEE

Location: Media House, 63 Wostenholm Road, Sheffield S7 1LE

Job Type: Full-time (37.5 hours per week) / Permanent

Start Date: To be agreed. An induction programme is available, to commence by 1 September 2025 at the latest.

Sheffield Local Medical Committee (LMC) is the representative body for general practice in Sheffield.

Due to the upcoming retirement of our current Manager, we are seeking a highly motivated and experienced manager to join our team. The successful candidate will have excellent communications skills and an ability to work under pressure and flexibly to ensure the smooth operation of the LMC office, completing key projects within their remit and supporting the LMC Executive to deliver the functions of the LMC.

Previous management experience is essential. Whilst previous NHS experience would be an advantage, it is not essential provided transferable and relevant skills from other sectors can be demonstrated.

Key responsibilities include:

- Work closely with the Administrator to ensure productive and efficient working environment and office equipment.
- Prioritise workload and oversee Administrator's workload, covering their duties when required.
- Oversee recruitment, induction and training of new staff.
- Manage holiday rotas.
- Maintain accurate records and policies to comply with current legislation.
- Day to day office finance ensuring bills are paid and supplies are ordered.
- Managing payroll for Secretariat and Executive.
- Liaising with LMC accountants for year-end accounts.
- Attending and preparing for weekly Executive meetings, monthly Committee meetings and ad hoc city-wide meetings when required.

Key Skills, knowledge and attributes to include:

- Excellent organisational and interpersonal skills.
- Good understanding of general practice, primary care and data protection.
- Experience in management role, including motivating and co-ordinating team members.
- Managing fluctuating workloads and tight deadlines.
- Enthusiastic, reliable, self-motivated and confident.
- Professionalism within the organisation and in dealings with external partners.
- Key holder access to premises and ensuring they are secure.
- Available for monthly Committee meetings one Monday evening per month.

For more information and to apply, please click [here](#) to be redirected to the application page, where you are asked to submit a CV, covering letter and complete a brief questionnaire.

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Please forward any adverts for inclusion in the LMC vacancy bulletin to
adminassistant@sheffieldlmc.org.uk

Submission deadlines can be found [here](#)

Contact details for Sheffield LMC Executive can be found [here](#)
Contact details for Sheffield LMC Secretariat can be found [here](#)