

SHEFFIELD LOCAL MEDICAL COMMITTEE

Vacancy Bulletin

October 2017

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SALARIED GP

HACKENTHORPE MEDICAL CENTRE

15 Main Street, Hackenthorpe, Sheffield, S12 4LA

We would like to invite applications for our vacancy for a salaried GP. This will be a flexible, varied, and well supported post.

We:

- have a friendly supportive team;
- have around 6700 patients;
- have 4 partners and 2 salaried GPs;
- are SystemOne users;
- work from modern purpose built surgery;
- offer a salary of £8,500 per session plus Indemnity;

The candidate should be:

- A good team player;
- Keen to participate in all aspects of general practice.

We may be able to consider a fixed term contract if preferred.

Informal visits and enquiries are welcome. Please contact Practice Manager: Angela Mirfin or Business Manager: Helen Lenthall on 0114 2488187 for further information. Applications to include CV and covering letter, via email to angela.mirfin@nhs.net.

Closing Date: 19 October 2017.

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SALARIED GP

ELM LANE AND CHAPELTOWN SURGERY

4 Sessions per week

Tuesday afternoon, all day Wednesday and Thursday morning

Plus the opportunity for extra sessions to cover annual leave

We are a three partner progressive training practice in North Sheffield looking to recruit a salaried GP to our friendly supportive team. There will be the opportunity to work across both sites or just be based at one site.

You would be very welcome to join our weekly clinical and team meetings.

- Training practice – doctors and physicians assistants present;
- Nurse led chronic disease management;
- 5200 patients;
- 6 weeks holiday plus 1 week study leave (pro rata);
- Pro rata defence fees paid.
- Pharmacist one session a week;
- SystemOne clinical system;
- Excellent QOF achievement;
- Salary dependent on experience;

Closing date: 20/10/2017.

Start date: From November 2017 (later start dates considered).

Please email your CV with a covering letter to the Practice Manager, Luke Houldsworth, lukehouldsworth@nhs.net or post to Elm Lane Surgery, 104 Elm Lane, Sheffield S5 7TW. For further information or to arrange an informal discussion/visit please contact the Practice Manager, Luke Houldsworth, on 0114 2455112 or lukehouldsworth@nhs.net.

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SALARIED GP
OWLTHORPE MEDICAL CENTRE
 Moorthorpe Bank, Sheffield, S20 6PD

4-6 sessions-Per week

We are a friendly and well organised Nurse Training GP Practice in a semi-rural area of Sheffield. We currently have 2 GP Partners and 1 Salaried GP working well together. As such, we are seeking to recruit an enthusiastic and motivated Salaried GP to join our friendly and supportive team. This would eventually be with view to possible Partnership.

We are looking for an individual who is able to provide a full range of PMS services with the support of a well organised and caring team.

The numbers of sessions worked are negotiable and we would be willing to wait for the ideal candidate.

- PMS Practice;
- SystemOne – Fully paperless;
- Salary negotiable depending on experience;
- Active practice involvement within the Locality and Neighbourhoods;
- High QOF Achievers and full range of Enhanced Services including Minor Surgery, Joint Injections, Anticoagulation & Warfarin Monitoring, Nexplanon Fitting, Endometrial sampling, Mirena and IUCD fittings.
- Nurse Training Practice;
- List size 4635;
- High quality purpose built modern premises;
- Supportive and enthusiastic Management and Admin teams;

Please send CV with a covering letter to the Practice Manager Fay Schofield Fay.schofield@nhs.net and Dr S Davidson s.davidson@suddy.net or alternatively post to the above address for the attention of the Practice Manager.

Please feel welcome to contact us for an informal chat or visit. We are happy for people to come and have a look around.

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SALARIED GP
JAUNTY SPRINGS HEALTH CENTRE
 2 Sessions per Week

We are looking to recruit a motivated, enthusiastic and committed doctor to help us develop the services we offer to our patients within an ever changing NHS environment.

- PMS Practice;
- List size 3600;
- Offering Extended Access;
- High QOF achievers;
- SystemOne practice;
- Salary approx. £10,000 per session per annum.

Informal enquiries are welcome: Please contact T Ward or B Smith on 0114 2647220 or email: tracy.ward1@nhs.net or b.smith8@nhs.net.

CV with letter of application marked Private & Confidential to: Practice Manager, Jaunty Springs Health Centre, 53 Jaunty Way, Sheffield, S12 3DZ.

Closing date for applications 31 October 2017.

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12 MONTHS
GP MATERNITY COVER
OWLTHORPE MEDICAL CENTRE
Moorthorpe Bank, Sheffield, S20 6PD

Between 6-7 Sessions per week

We are a friendly and well organised Nurse Training Practice in a semi-rural area of Sheffield. We are looking for an enthusiastic and motivated GP to join our supportive team.

We are seeking to cover up to 7 clinical sessions (negotiable) per week from December 2017 on a fixed term contract.

Owlthorpe Surgery is an established practice with a diverse and expanding patient list (current list size 4600). We have a well organised clinical team of 3 Doctors, 2 Nurses, 3 HCAs and a practice-employed pharmacist. The practice places a high value on teamwork and mutual support and has very low staff turnover.

- Nurse Training Practice;
- Efficient and supportive management and admin teams;
- High quality purpose built modern premises;
- Range of Enhanced Services including Minor Surgery, Joint Injections, Nexplanon Fitting, Endometrial Sampling, Mirena & IUCD fitting, Anticoagulation & warfarin.
- SystemOne – fully paperless;
- High QOF achievers and CQC rated 'Good';
- Protected time for clinical meetings and education;

Applications by email with CV and covering letter to: Fay Schofield, Practice Manager: 0114 2633500 fay.schofield@nhs.net Dr S Davidson, Senior Partner s.davidson@suddy.net or alternatively post to the above address for attention of the Practice Manager.

Please feel welcome to contact us for an informal chat or visit. We are happy for people to come and have a look around.

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MATERNITY LOCUM
SOTHALL MEDICAL CENTRE
Sheffield S20 1HQ
[Sothall Medical Centre website](#)

We have a vacancy for a GP to join our friendly practice to cover Maternity leave from January 2018 for ten months.

We are a, supportive, dynamic practice, committed to delivering high quality patient services. Located in south-east Sheffield, we serve a stable patient population of approximately 10,300. We are a PMS Practice, and currently have five partners working at the Sothall Medical Centre. We have a dedicated and supportive Primary Health Care Team, including administration staff, APN, nurses, health care assistants, practice pharmacist and a physician associate.

- We are a SystemOne practice;
- We provide training for early years, F2s, medical students and physician associate students;
- We achieve excellent QOF points;
- We would be keen to support and develop areas of special interest within primary care;
- Modern comfortable premises;
- We have excellent relationships with our neighbouring practices;
- 6 weeks annual leave pro rata;
- Daily 'catch ups' over coffee midday.

Salary: Competitive by negotiation.

Please contact Michael Lyall (Practice Manager) for an informal discussion on 0114 228 4900 or email michaellyall@nhs.net.

Closing date: 10 November 2017, will close earlier if suitable applicant appointed.

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MATERNITY LOCUM
MANOR PARK MEDICAL CENTRE

Ideally 5 Sessions per week, but we can be flexible to suit the right candidate
Start date Mid-February 2018

We are a three partner, 4 GP, progressive practice in central Sheffield. We are looking to recruit a GP to cover maternity leave. The post is for 12 months starting mid-February 2018.

- EMIS Web clinical system;
- Negotiable Rates;
- EPS;
- Team Approach to support Work/Life balance;
- Salary and benefits are negotiable.
- 4500 patients;
- Friendly Team;
- Shared Workload;
- Ongoing training support;

Please email your CV with a covering letter to the Managing Partner, Mrs Clare Normington, clare.normington@nhs.net or post to: Mrs Clare Normington, Manor Park Medical Centre, 204 Harborough Ave, Sheffield S2 1QU.

For further information or to arrange an informal discussion/visit please contact Clare Normington, clare.normington@nhs.net or call her on 0114 2644117.

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**NAMED GP SAFEGUARDING CHILDREN
SHEFFIELD CLINICAL COMMISSIONING GROUP**

Pay Band: £262.50 per session
 Hours of Work: 3.5 hours per week
 Responsible to: Designated Doctor for Safeguarding Children/Designated Nurse for Safeguarding Children
 Accountable to: Chief Nurse
 Base Point: 722 Prince of Wales Road, Sheffield
 Contract Type: Permanent

An exciting opportunity has arisen for GPs interested in working in children's safeguarding. We are looking for up to 3 experienced and enthusiastic GPs to work with the existing Lead Named GP and under the Designated Doctor and Nurse for children's safeguarding in the CCG for 1 session per week.

The successful candidates will be responsible for developing a personal relationship with the GP practices in their designated locality and will offer support, advice and mentoring for the children safeguarding leads in each Practice. In addition to this there will be the opportunity to work on and influence change and improve links to other agencies eg school nurses, drug and alcohol services, Looked after Children and Children's Social Care. You may be involved in writing and implementing lessons learnt from serious case reviews, improving IT links for GPs and in children safeguarding training.

The field of children's safeguarding is fast paced and the although the basic principles remain unchanged, the issues which face the professionals involved in our diverse society are ever changing so there is a real opportunity to develop special interests and become involved in a variety of important issues which affect the children of Sheffield.

The successful candidates will not be expected to have a clinical caseload in this role or to see/assess children. We will also consider applications for 2 sessions if you have the time and flexibility to cover more than one locality.

If you are interested in the role and think you have the right experience and abilities as detailed in the job description https://www.jobs.nhs.uk/xi/doc_viewer/1207e4b74a0d7a0f0aeda38c86de9f95/?type=hrd&vac_ref=914804370 please contact Dr Heather Inniss h.inniss@nhs.net or Dr Anna Ramsbottom annaramsbottom@nhs.net for an informal discussion.

Application via NHS Jobs: [133-250 Named GP for Safeguarding Children.](#)

Closing Date 31 October 2017.

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PART TIME
PRACTICE NURSE
TRAMWAYS MEDICAL CENTRE
 (Dr O'Connell & Partners)

We are a friendly, forward thinking GMS practice in the west of Sheffield working towards the accreditation of GP training Practice in February 2018. We have a strong, extremely supportive, longstanding, stable team of five GP partners, nurse, reception, administration teams and associated staff. We are looking to appoint an enthusiastic and energetic practice nurse to join our team.

We are committed to providing high quality care to our registered list of 8600 patients, and place a high value on teamwork and mutual support; the role will involve providing general practice nurse duties, including chronic disease management, childhood,

seasonal and travel vaccinations, and the continued work towards QoF achievement, along with the opportunity to be involved in clinical education.

The position would suit an applicant with previous primary care experience, and an interest in continued education and development.

- 5 Partners;
- HCAs/Phlebotomists;
- SystemOne Clinical System;
- Regular team meetings, in house education and attendance at city wide PLIs;
- Practice nurses;
- Excellent reception and administrative support;
- Enhanced Service provider;
- High QOF achiever.

Hours: The post will be approx 24 hrs per week worked over four days.

The final hours to be worked will be discussed with applicants and there may be the opportunity to increase from April next year.

Salary: Dependent on experience. Start Date: ASAP.

To Apply: Please apply in writing with a CV and covering letter to: Diane Dickinson (Practice Manager), Tramways Medical Centre, 54 Holme Lane, Sheffield S6 4JQ, or by email to dianedickinson@nhs.net.

Closing date for applications: 23 October 2017.

You are welcome to make an informal enquiry or arrange to come and visit us.

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**SUPPORT MANAGER
CLOVER GROUP**

Approx 30 hours per week

£22,000-£24,000 pro rata

Primary Care Sheffield are looking to recruit a Support Manager for The Clover Group, a busy practice consisting of six sites based across Sheffield looking after over 26,500 patients.

The role spans two practices and reports to the Operations Manager and Group Manager.

This is a great development opportunity for a Reception Manager or Senior Receptionist wishing to further their career. You will need to have a passion for providing exceptional patient care and leading teams, as well as the motivation and enthusiasm to make a difference.

For further information or an informal discussion please contact Nicola Simpson, Group Manager on 07545 955992.

Applications via www.jobs.nhs.uk vacancy ref J180-A-17-169649.

Closing Date: 25 October 2017.

About us

Primary Care Sheffield is a GP led organisation spanning the majority of Sheffield practices that aims to improve patient care through a unified supportive approach to General Practice. Sheffield Health and Social Care NHS Foundation Trust (SHSCT) is a respected provider of a wide range of out of hospital services.

Our partnership enables us to combine scale and expertise in order to build services which are fit for purpose. This post will be hosted by Primary Care Sheffield, but is a joint appointment with SHSCT.

PCS also deliver the GP Access Fund, including evening and weekend urgent GP appointments at four 'satellite units' and the CASES Elective Care programme.

We present primary and community care perspectives and potential at system level conversations and are committed to transforming and ensuring care is delivered closer to home and with less reliance on emergency secondary care.

Our vision and aspiration is that by working together and working in more flexible and innovative ways, we can deliver improved and sustainable care for patients.

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**ASSISTANT PRACTICE MANAGER
FALKLAND HOUSE SURGERY**

2 year secondment with a view to being made permanent

Accountable to: Practice Manager.

Pay: Dependent on skills and experience.

We are looking for an experienced Assistant Manager to join our friendly team. Falkland House Surgery is a 4,300 patient training practice in the south west of the city. You would join a team of 2 GPs, a trainee GP, HCA and phlebotomist along with support from excellent admin staff.

We are looking for around 15-20 hours weekly but are flexible with days/hours. Admin experience is essential and the successful candidate should have skills in the following areas:

- Working in an office environment;
- Administration;
- Able to work to direction and to work under own momentum.
- Working as part of a team;
- Quick thinking and confident;

Experience working in the NHS is desirable but not essential.

A Job Description and Person Specification can be found on NHS Jobs (www.jobs.nhs.uk Job Reference: J180-A-17-170126).

For more information please contact the surgery on 0114 2660335 or email: Linsley O'Meara lomeara@nhs.net.

Closing Date: 23 October 2017.

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**RECEPTIONIST
BROOMHILL & LODGE MOOR SURGERIES**

We are recruiting for the position of receptionist in our friendly surgery in Sheffield S10.

We are looking for a team person who can work between 30-37 hours, Monday - Friday 5 days per week, varying between 8 am and 6.30 pm to suit the needs of the practice. Exact hours will be agreed with the successful applicant.

The post holder will work at both the Broomhill and Lodge Moor sites.

Closing date: Monday 6 November. Interviews: Monday 13 November.

To apply please contact our Practice Manager, Helen Robinson helen.robinson6@nhs.net or telephone the admin office on 0114 2631577.

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Please forward any adverts for inclusion in the LMC's Vacancy Bulletin to the LMC office via:
adminassistant@sheffieldlmc.org.uk

Adverts for the November edition to be received by Friday 10 November.

Submission deadlines can be found at:

<http://www.sheffield-lmc.org.uk/website/IGP217/files/Newsletter%20&%20VB%20Deadlines%202017.pdf>