

SHEFFIELD LOCAL MEDICAL COMMITTEE

Vacancy Bulletin

June 2018

INSIDE THIS ISSUE:

GP MENTORS: SHEFFIELD LMC

SALARIED GP: PORTER BROOK MEDICAL CENTRE

SALARIED GP: RICHMOND MEDICAL CENTRE

SALARIED GP: MANOR & PARK GROUP PRACTICE

SALARIED GP: HACKENTHORPE MEDICAL CENTRE

SALARIED GP: HOYLAND MEDICAL PRACTICE

SALARIED GP: INSPIRE HEALTH

SALARIED GP: THE VALLEYS MEDICAL PARTNERSHIP

SALARIED GP: THE SURGERY @ WHEATBRIDGE

MATERNITY LOCUM GP: CARTERKNOWLE
MEDICAL PRACTICE

MATERNITY LOCUM GP: THE BRIMINGTON
SURGERY

LEAD GP: CLOVER GROUP PRACTICE

MACMILLAN GP FACILITATOR: SHEFFIELD
CLINICAL COMMISSIONING GROUP (CCG)

SUPPORT MANAGER: JORDANTHORPE MEDICAL
CENTRE

BUSINESS SUPPORT OFFICER: DARNALL
PRIMARY CARE CENTRE

CLINICAL CODER: FOXHILL MEDICAL CENTRE

GP MENTORS SHEFFIELD LMC

Sheffield LMC is in the process of setting up a GP mentoring service, which will be a free, confidential, peer mentoring service for GPs represented by Sheffield LMC. The service aims to build resilience in the General Practice workforce by assisting GPs to:

- Move forward with career goals;
- Create a better work life balance;
- Build self-confidence;
- Enhance abilities in and out of work;
- Reach personal goals;
- Advance professional development;
- Build resilience;
- Achieve aspirations.

We are now at the stage of recruiting up to 4 GP Mentors, who will help Mentees to weigh up situations using a process of reflection, questions, challenge and feedback, allowing Mentees to reach decisions themselves.

All Mentors will:

- Be working in / or have worked in General Practice;
- Undertake initial training (2 days in Nottinghamshire);
- Undertake annual update training.
- Receive ongoing support from Mark Durling, GP Mentor Lead;
- Receive administrative support from Sheffield LMC Secretariat;

Fees: £170 per 2 hour session - Mentees can access up to 4 (2 hour) sessions.

Timescales: Shortlisting of applicants will take place late July/early August. It is anticipated that training will take place after the summer break, with the service up and running at the earliest opportunity after that.

Time commitment: This is a service in evolution, and we would expect a gradual start / time commitment, with workload eventually dependent on the number of GPs seeking mentorship.

To apply please forward a copy of your CV and a covering communication outlining the experience you would bring to a GP mentoring service to Margaret Wicks, LMC Manager via email: manager@sheffieldlmc.org.uk or post: Sheffield Local Medical Committee, Media House, 63 Wostenholm Road, Sheffield S7 1LE.

If you require any further information, or would like to discuss this opportunity prior to applying, please contact Margaret Wicks or Mark Durling via (0114) 2588755.

Closing date: Friday 13 July 2018.

**SALARIED GP
PORTER BROOK MEDICAL CENTRE**

Porter Brook Medical Centre / Student Health at SHU is a large, busy training practice operating from two purpose built sites. We serve an interesting and diverse population which includes students from Sheffield Hallam University as well as the local population.

We are looking for a 5 to 6 session salaried GP. Post available from 1 August 2018 but we are prepared to wait for the right person.

We have a friendly, supportive team, dedicated to patient centred healthcare.

- Currently 8 Partners and 4 Salaried GPs;
- PMS contract with 29,000 patients;
- SystemOne clinical system;
- Committed and enthusiastic approach.
- 6 Nurse Practitioners, 3 Practice Nurses, 1 HCA and 1 Phlebotomist;
- High QOF achievement;
- Excellent administrative and back office support;

Closing date: Monday 25 June 2018.

For more information about our practice and to request an application pack please contact Practice Manager, Mrs Pippa Fitzsimmons Pippa.Fitzsimmons@nhs.net or Tel: 0114 263 6100.

Informal visits are welcome.

oOo

**SALARIED GP
RICHMOND MEDICAL CENTRE
462 Richmond Road, Sheffield S13 8NA
0114 2645766**

4 - 6 sessions per week

We are an innovative training practice seeking an enthusiastic GP to complement our workforce. The ideal candidate will enhance our friendly, dynamic team. We have the flexibility to consider applicants with a variety of career aspirations.

We are involved in the training of GP Registrars, F2s and Medical Students. We also perform coil fits, pipelle biopsies, non-scalpel vasectomies, minor ops and joint injections. We are high QOF achievers and actively involved in general practice research.

The successful candidate will receive support in their on-going professional development.

Commencement date: August/September 2018 although willing to be flexible for ideal candidate.

Please apply with CV and covering letter to: Denise Brookes denisebrookes@nhs.net.

Informal visits welcome (by prior arrangement). Practice profile available upon request.

Closing date: 6 July 2018.

oOo

PART TIME
**SALARIED GP
MANOR & PARK GROUP PRACTICE**

(4-7 Sessions)

Manor & Park Group Practice is a newly merged, friendly and progressive general practice based in Central Sheffield, S2. We have two sites, and serve over 9,500 patients.

We are looking for a proactive and enthusiastic individual to join our clinical team on a permanent basis.

Our current clinical team comprises of:

- 2 GP Partners;
- 2 Physician Associates;
- 2 Advance Nurse Practitioners;
- 4 Practice Nurses;
- 4 Salaried GPs;
- 1 Clinical Pharmacist;
- 1 Nurse Practitioner;
- 2 Health Care Assistants.

They are supported by a strong and dependable admin and clerical team led by the Managing Partner.

You will receive support from our established clinical team to develop within your role. You will work alongside a committed team of doctors and nurses, working collaboratively with other members of the practice team within the policies and clinical guidelines.

We are a training practice and currently train Medical Students, Physician Associates, Nurses and Health Care Assistants.

We are a research practice and are also a member of the Deep End research group.

This post would suit a GP, who is looking to work in a very exciting, rewarding but demanding environment.

You will demonstrate safe, clinical decision-making and expert care, for patients being treated.

You must be on the local performers list and be registered with the GMC.

Candidates must be flexible, confident and enjoy working independently. You must also be able to demonstrate excellent interpersonal skills and self-motivation.

The ability to work effectively as part of a team with enthusiasm and dedication to assist the Practice in providing an excellent standard of service is essential.

A working knowledge of SystemOne would be an advantage.

Salary is negotiable.

We will pay your indemnity cover through our group scheme.

We offer the benefit of 6 weeks leave and pro rota study leave.

The hours have some flexibility but you must be able to work on Fridays to enable continued patient access. The role will be based across both sites; therefore your own transport is essential.

Closing date: 5 pm on Monday 25 June.

Interviews will be held on: Friday 29 June.

For further information or to arrange an informal visit please contact: Clare Normington, Managing Partner. T: 0114 2644117. E: clare.normington@nhs.net.

ooo

TEMPORARY
SALARIED GP

HACKENTHORPE MEDICAL CENTRE

15 Main Street, Hackenthorpe, Sheffield, S12 4LA

Covering Maternity Leave - 4 Sessions Per Week

From W/C 1.10.18

We would like to invite applications for a Salaried GP covering Maternity Leave opportunity at Hackenthorpe Medical Centre.

The Practice has a well-established and stable Partnership. We are a friendly supportive team with approximately 6700 registered patients. We work from a modern purpose built surgery with 4 Partners and 2 Salaried GPs, 1 Nurse Practitioner, 1 Physicians Associate, 2 Practice Nurses and 3 Health Care Assistants. The Clinical Team is supported by an experienced and dedicated Practice Manager, Business Manager and Administrative/Reception Team.

We are looking for an enthusiastic Salaried GP to support the Practice in driving our vision forward which is to provide high quality, patient centered care which is accessible, safe and continually meets the needs of patients and carers, to ensure the practice remains sustainable and resilient.

The Practice forms part of Township 1, Neighbourhood and is actively engaged in developing the concept of Neighbourhood/collaborative working.

The Practice is a high achiever in relation to QoF and has a 'Good' CQC rating.

The Practice promotes open communication and continuous improvement. This is supported by our Daily Communication Cell Meetings. This gives the MDT Team the opportunity to discuss what has gone well, where improvements need to be made and to celebrate success.

The Practice provides training opportunities for F2 doctors, medical/nursing/physician associate students.

The Practice has good access to public transport and is in close proximity to Crystal Peaks.

To apply please send a covering letter in application, along with a CV to Hackenthorpe Medical Centre, 15 Main Street, Hackenthorpe, Sheffield, S12 4LA, or email to angela.mirfin@nhs.net.

Informal visits and discussions are welcomed. Please contact Dr Fleur Jones on 0114 2488187 for additional information.

Closing date: Friday 29 June 2018.

oOo

**SALARIED GP
HOYLAND MEDICAL PRACTICE**

The Hoyland Centre, High Croft, Hoyland, Barnsley, S74 9AF

www.hoylandmedicalpractice.nhs.uk

£9000 Per Session + Indemnity

Start Date: Flexible

6-8 sessions per week over Monday, Wednesday, Thursday & Friday

Hoyland Medical Practice is a resilient practice, always trying to find ways of streamlining our work. We have a friendly clinical and non-clinical team and are looking forward to welcoming a new member.

- 5 Partner, 4 Salaried GP Practice;
- List size 12000;
- 13 patients per surgery +/- 2 emergency appointments (max 15 appts) ;
- No weekend or out of hours commitment;
- 6 weeks annual leave + 1 week of study leave;
- Training of medical students on placements with opportunity to get involved with this (allocated time set to teach);
- Highly skilled Nursing team, including ANP & Nurse Manager;
- Low home visit rate;
- Extended hours commitment: 1 hour (early or late) on alternate weeks, time paid back;
- 1 'duty doctor' session per week (pro-rata);
- Option of partnership following 12 month qualifying period;

Informal visits welcome. Please contact Jackie Carr, Practice Manager on 01226 355800 or email jackiecarr@nhs.net

Applications in writing with full CV and covering letter to Jackie Carr, Hoyland Medical Practice, The Hoyland Centre, High Croft, Hoyland, Barnsley, S74 9AF or the above email address.

Closing date: 30 June 2018.

oOo

**SALARIED GP
INSPIRE HEALTH**

(Incorporating Avenue House Surgery, Hasland Medical Centre & Hasland Surgery)

6 sessions per week - 3 days

We are seeking to recruit an enthusiastic and highly motivated GP to join our PMS Practice. The post will initially be for 6 months to cover maternity leave but it is likely that this may be extended.

You will be required to work at Avenue House Surgery (10,500 patients).

About us:

- We are a 3 site health group all working independently, supporting each other but retaining the feel of a small friendly practice;
- Practice Pharmacy team and Physician Associate;
- Friendly Team;
- High QOF Achievement;
- Well organised and supportive Clinical Commissioning Group (North Derbyshire);
- 9 Partners, 6 salaried GPs, 3 Nurse Practitioners & Complimentary Nursing Team;
- Highly motivated GPs;
- Paperlight, TPP SystemOne clinical system;
- CQC Inspection rated "GOOD" in all areas;
- Competitive Benefit Package.

Post available from 1 June 2018.

Please apply in writing with covering letter and CV to: Laura Gummer, Practice Manager, Avenue House Surgery, 109 Saltergate, Chesterfield S40 1LE.

For an informal chat or to arrange a visit, please telephone 01246 244040. Email: l.gummer@nhs.net.

Closing date for applications: Week ending 13 July 2018.

oOo

SALARIED GP
THE VALLEYS MEDICAL PARTNERSHIP

www.thevalleysmedicalpartnership.nhs.uk

Moss Valley Medical Practice, Gosber Road, Eckington, S21 4BZ
Gosforth Valley Medical Practice, Gorsey Brigg, Dronfield S18 8UE

We are a 7 partner training practice operating over two sites just outside Sheffield. Due to a recent retirement, we have a permanent opportunity at our Moss Valley site in Eckington.

- Salaried GP - 4 to 6 sessions per week;
- MDU membership paid by the practice;
- 1 week study leave per year;
- Clinical System: SystemOne.
- £9000 per session;
- 6.4 weeks holiday per year;
- List size 12500;

We believe in the NHS and that a salaried GP job can still be enjoyed and allow you to be the Doctor you trained to be. We are passionate about delivering high quality patient centred care and we are committed to playing a part in developing the NHS of our future.

As part of this, we regularly have trainees in our practice, GP registrars, F2s, medical students and students from other professions and we work as a team. We meet regularly for clinical meetings and lunch together is prioritised in our day.

Our team structure is designed to allow work to be passed to the most appropriate resource. For example, our nurses fully manage chronic diseases, our pharmacist manages the vast majority of medication reviews, medication queries and re-authorisations and our Advanced Clinical Practitioner is being trained to deal with a range of acute conditions.

If you would like to be a part of this we would love to hear from you. Please contact Stuart Tilley, Business Manager, on 01246 581881 or email stuart.tilley@nhs.net.

oOo

SALARIED GP
THE SURGERY @ WHEATBRIDGE

Chesterfield, Derbyshire, S40 2AB

www.wheatbridge.co.uk

Seeking a salaried GP from August 2018 to work from 6-8 sessions per week.

About the practice:

- 6 partners, 3 salaried GPs, 2 Nurse Practitioners;
- Salary £9000 per session;
- 15 min commute from South Sheffield;
- 2 Nurse Practitioners do the majority of the home visits; Doctors only do on average 1-2 visits per week each;
- Training Practice;
- Days we need to be covered Monday, Tuesday, Friday (+/- Thursday).
- Modern single site practice;
- No weekends and no evenings after 18.30;
- Your own Room;
- Salaried GPs treated equally with partners in terms of patients seen, paperwork and visit allocations, patient list size;
- SystemOne;

We welcome informal visits and enquiries, please contact the Practice Manager.

If interested please apply in writing along with your current CV to: Amanda Raybould (Practice Manager) on 01246 277287 or Amandaraybould@nhs.net.

Closing date: Friday 29 June 2018.

oOo

FIXED TERM
MATERNITY LOCUM GP
CARTERKNOWLE MEDICAL PRACTICE
Up to 6 Sessions per week
From September 2018 - for up to 12 months

A progressive, high achieving, fully computerised practice in South West Sheffield requires an enthusiastic GP to join our dedicated team.

You would work across both sites and would be welcome to join team meetings. The role will involve clinical contact, home visits, associated paperwork along with involvement in the training and development of trainee team members.

- Training practice - Registrar GPs, Medical Students and Physicians Associates;
- Regular meetings - MDT, Significant Event, Clinical Updates and Practice meetings;
- Excellent QOF achievement;
- Supportive enthusiastic healthcare team;
- GP home visit triage system;
- GP Collaborative covers out of hours;
- Advanced IT developments - ETP, Repeat Dispensing, eMed 3, Digital Dictation, Web GP, Electronic workflow of patient communications.
- Involvement in Enhanced Primary Care extended patient access;
- Special clinical interests - Well woman, Minor Surgery, Baby Clinics;
- SystemOne clinical system;
- Triage system for same day appointments;
- Nurse Practitioner minor ailments clinics;
- 12,200-patients - open practice list;

Please post a CV to the Practice Manager at Carterknowle Medical Practice, 1 Carterknowle Road, Sheffield, S7 2DW or email sarah.wylie@nhs.net or emmasheldon@nhs.net

If you require further information or would like to visit the practice, please contact Practice Manager 0114 2505466/ 67.

oOo

PART-TIME
MATERNITY LOCUM GP
THE BRIMINGTON SURGERY

4 Sessions (would consider more)

We are looking for a GP to join our friendly, progressive, award-winning training practice to cover maternity leave with a flexible start date.

- Flexible working hours offered;
- Medical Defence fees paid;
- Longer appointment times for routine surgeries;
- Monthly paid afternoon training session or time back to support personal development;
- Community Matron and Care Co-ordinator;
- RCGP South Yorkshire & North Trent Region Practice of the Year 2016;
- Mentorship Support;
- List size 8300+;
- 4 partners, 4 salaried GPs;
- Training GP registrars, FY2 doctors and medical students;
- Derbyshire County Council Dignity Award.
- Rated Good at CQC inspection / Outstanding for caring category.

Please contact us to arrange an informal visit. We would love to meet you. Telephone: 01246 273224 for further details, or send your CV and a covering letter to: Julie Williamson or Paula Elliott, Practice Manager, Church Street, Brimington, Chesterfield, S43 1JG.

Closing date: This advert will close when sufficient applications are received.

oOo

**LEAD GP
CLOVER GROUP PRACTICE**

8-9 sessions per week
4 sessions to be administrative, remaining sessions to be patient facing
£11,111 per session plus indemnity
30 days AL plus 10 days Bank Holidays (pro rata)
30 days Study Leave (pro rata)
NHS pension Scheme

We are looking for an experienced GP (at least 3 years post qualification) to join our team as Lead GP.

The role:

- Provide clinical care to patients. This will include surgeries, telephone appointments, correspondence, results, medication reviews, prescription signing and other clinical and administrative tasks including safeguarding, medicals, reports, home visits.
- Work with the Group Manager to support the development, delivery and review of the Practice action plan - including patient satisfaction levels, QOF, Enhanced Services, Quality Improvement, list growth and Neighbourhood development.
- Lead the clinical teams to deliver excellent patient care.

Practice Information:

- 32,000 patients;
- 7 sites;
- 23 GPs, 6 ANPs, 8 PNs, HCAs, phlebotomist, clinical pharmacists and physio;
- CQC rated 'Good' for all practices inspected under Clover ownership.

Clover Group Practice runs under the partnership of Primary Care Sheffield and Sheffield Health and Social Care NHS Foundation Trust. We consist of seven practices across the city including Heeley Green Surgery, Buchanan Road Surgery, Jordanthorpe Medical Centre, Highgate Surgery, Darnall Primary Care Centre, Clover City Practice and Mulberry Practice.

This is a great opportunity for a GP wanting to progress in a salaried role under the support of the umbrella organisations.

We are happy to negotiate working patterns based on 8-9 sessions per week. Informal visits and/or discussions in confidence are strongly encouraged.

To apply or for further information, please contact Nicola Simpson, Group Manager on 07545 955992 or nicola.simpson10@nhs.net.

Closing Date: 30 June 2018.

oOo

**MACMILLAN GP FACILITATOR
SHEFFIELD CLINICAL COMMISSIONING GROUP (CCG)**

Sheffield CCG are recruiting a Macmillan GP Facilitator to act as a clinical 'champion' for improving cancer and end of life services across Sheffield. They will work in collaboration with community, voluntary, secondary and tertiary providers, specialist commissioning and cancer networks.

- Based at Sheffield CCG;
- Time commitment: 2 sessions per week;
- Remuneration: standard Macmillan rate per session.

Aims:

- Prepare Primary Care for their growing role in cancer care;
- Improve the cancer/palliative and end of life care in primary care across Sheffield;
- Improve communication between primary, secondary and tertiary care to promote a seamless service and improved patient experience;
- Provide educational support;
- Influence the development of cancer and end of life care services;
- Link in to the national Macmillan GP network to share learning and resources in the locality.

If you are interested and would like an informal chat or more information, please contact Anthony Gore (Clinical Director) on anthony.gore@nhs.net or Lesley Smith (Senior Cancer Commissioning Manager) Lesley.smith31@nhs.net. Alternatively send your CV to: Lesley.smith31@nhs.net.

Closing date Friday 22 June 2018.

oOo

**SUPPORT MANAGER
JORDANTHORPE MEDICAL CENTRE**

Salary: Band 5 (£22,128 - 28,746) pro-rata to full time

Hours: 24 hours

An exciting opportunity has arisen for a highly motivated individual to join our team working as a Support Manager for approximately 24 hours per week based at our Jordanthorpe Site. This will include line management of reception and administrative staff, and day to day management of the site and service it provides. The role will also work alongside existing support managers based at our other sites providing a close knit team working collectively to deliver strong administrative management support to our services.

This role is suited to existing practice managers wishing to work in a practice where they can focus on patient care and leadership whilst benefiting from the organisation's HR and Finance departments, or to senior receptionists or similar wanting to develop into a practice leadership role in a supportive environment.

The Practice:

- 3500 patients;
- 3 GPs, 1 Practice Nurse, 1 HCA, 5 receptionists and secretary;
- CQC rated 'good' in 2017.

Clover Group Practice runs under the partnership of Primary Care Sheffield and Sheffield Health and Social Care. We consist of seven practices across the city including Heeley Green Surgery, Buchanan Road Surgery, Jordanthorpe Medical Centre, Highgate Surgery, Darnall Primary Care Centre, Clover City Practice and Mulberry Practice.

For further information please contact Nicola Simpson on 07454 955992 nicola.simpson10@nhs.net or Angela Beresford 0114 2260031 angelaberesford@nhs.net.

To apply, please send a CV and cover letter to angelaberesford@nhs.net in the first instance.

oOo

**BUSINESS SUPPORT OFFICER
DARNALL PRIMARY CARE CENTRE**
Other Clover sites as required

Salary: Band 3 (£16,968 - £19,852) pro rata to full time

Hours: 24 hours

An exciting opportunity has arisen for a highly motivated individual to join our team working as a Business Support Officer for 24 hours per week.

The role will mainly be based at our Darnall Primary Care Centre site but will also require the successful candidate to work across our other sites providing support for meetings and for site managers.

The role of Business Support Officer involves providing a high quality administrative service to the Clover Group management team and will require significant organisational, effective team working and good communication skills at all levels.

Clover Group Practice runs under the partnership of Primary Care Sheffield and Sheffield Health and Social Care. We consist of seven practices across the city including Heeley Green Surgery, Buchanan Road Surgery, Jordanthorpe Medical Centre, Highgate Surgery, Darnall Primary Care Centre, Clover City Practice and Mulberry Practice.

To join our exciting and dynamic team and for more information/expressions of interest please contact Angela Beresford on 07896950675 or email angelaberesford@nhs.net.

To apply, please send a CV and cover letter to angelaberesford@nhs.net in the first instance.

Closing date 20 June 2018.

oOo

CLINICAL CODER
FOXHILL MEDICAL CENTRE
160 Fox Hill Crescent, Sheffield, S6 1GA
Tel: 0114 23227460

20 hours per week, 4 hours per day, 5 days (Mornings)
£8-10 per hour
SystemOne practice based in North Sheffield

An exciting opportunity has arisen to join the team at Foxhill Medical Centre. We are looking for an enthusiastic and committed member of staff for this important role.

Foxhill is a friendly, innovative practice with a reputation for providing good patient care. We have a highly supportive team and we value a good sense of humour.

This role requires:

- Extensive IT skills;
- Excellent knowledge of SystemOne or other GP clinical system and associated data protection and IG principles;
- NHS record and coding experience;
- Broad understanding of the administrative function of primary care.

Main responsibilities entail clinical coding, summarising, and general patient data management functions.

The post holder will be expected to undertake any mandatory training modules and attend practice meetings. Cover for colleagues and flexibility are also necessary.

Satisfactory references and DRB clearance are required for this post.

Informal visits encouraged. Please contact Mr Richard Liddament on (0114) 2327460 or email SHECCG.FoxhillMC@nhs.net to arrange an informal visit or for more information.

Applications to be made via www.jobs.nhs.uk with reference: J180-A-18-220483.

In the interests of efficiency and the environment Foxhill Medical Centre encourages all applications to be made electronically. If submitting an application online is problematic, then please contact the surgery on (0114) 2327460.

Closing Date: 12:00 noon 29 June.

Interviews: 18 July.

oOo

Please forward any adverts for inclusion in the LMC's Vacancy Bulletin to the LMC office via:
adminassistant@sheffieldlmc.org.uk

Adverts for the July edition to be received by Friday 6 July

Submission deadlines can be found at:

<http://www.sheffield-lmc.org.uk/website/IGP217/files/Newsletter%20&%20VB%20Deadlines%202018.pdf>.